Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Diane Miller Dawson, present.

APPROVAL OF MINUTES: The minutes of the November 27, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

   A. Implementation of the Palo Alto Firewall at State Term pricing, OIT 201900001910.
      Rolta AdvizeX
      Not to exceed $19,980.00 (Information Technology)
      Ms. Dawson moved to award a professional service contract to Rolta AdvizeX in an amount not to exceed $19,980.00 for the implementation of the Palo Alto Firewall at State Term pricing OIT 201900001910 for Information Technology.
      Motion passed 6-0...............................DIR 368-19

   B. 40-hour retainer for Incident Response Services as an emergency, OIT 201900001942.
      TrustedSec, LLC
      Not to exceed $16,000.00 (Law and Risk Management)
      Mr. Feeman moved to amend and Ms. Dawson moved to award a professional service contract to TrustedSec, LLC, in an amount not to exceed $16,000.00 $49,600.00 for a 40 124-hour retainer for Incident Response Services as an emergency, OIT 201900001942 for Law and Risk Management.
      Motion passed 6-0...............................DIR 369-19
II. Fiduciary Contracts – None

III. Construction Contracts

A. Award bid 2019-392-Summit County Medical Examiner HVAC Improvement Project as lowest responsive and responsible bidder. Best Commercial Energy Services, Inc. $842,000.00 (Physical Plants)

Ms. Dawson moved to award a purchase contract to Best Commercial Energy Services, Inc., in the amount of $842,000.00 for the awarding of bid 2019-392-Summit County Medical Examiner HVAC Improvement Project as lowest responsive and responsible bidder for Physical Plants.
This award is subject to confirmation by Council.
Motion passed 6-0………………………………..DIR 370-19

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00 - None

B. Exempt Contracts Exceeding $50,000.00

1. Lease-purchase agreement and any other necessary related documents, for Lenovo laptops, personal computers and related equipment for Windows 10 upgrades, for three and four-year staggered terms, for use in OIT-supported County offices, at State Term pricing, OIT DIR 2019-27.
MNJ Technologies Direct, Inc. and Key Government Finance, Inc.
Total amount not to exceed $485,497.00 (Information Technology)
Mr. Feeman moved to amend and Ms. Dawson moved to award a lease-purchase agreement to MNJ Technologies Direct, Inc. and Key Government Finance, Inc., for a total amount not to exceed $485,497.00 for a Lease-purchase agreement for Lenovo laptops, personal computers and related equipment for Windows 10 upgrades, for three and four-year staggered terms, for use in OIT-supported County offices, for a four-year term, at State Term pricing, OIT DIR 2019-27 for Information Technology. This award is subject to confirmation by Council. Motion passed 6-0………………………………….DIR 371-19

C. Exceeding $25,000.00 up to $50,000.00

1. Purchase of IT equipment for Grand Jury Room at State Term pricing, OIT 201900001931. Atech Technologies, Inc. $27,820.00 (Physical Plants)

Ms. Dawson moved to award a purchase contract to Atech Technologies, Inc., in an amount not to exceed $27,820.00 for the Purchase of IT equipment for the Grand Jury Room at State Term pricing, OIT 201900001931 for Physical Plants. Motion passed 6-0………………….DIR 372-19

2. Purchase of enhanced ice brine for snow and ice control for the 2019-2020 winter season at Sourcewell pricing. Cargill, Inc. $28,000.00 (Engineer’s Office)

Ms. Dawson moved to award a purchase contract to Cargill, Inc., in an amount not to exceed $28,000.00 for the purchase of enhanced ice brine for snow and ice control for the 2019-2020 winter season at Sourcewell pricing, for the Engineer’s Office. Motion passed 6-0…………………………….DIR 373-19
VI. Miscellaneous  - None

VII. Signature List Purchase Orders

1. Job and Family  #25
   One (1) purchase order(s) as per attached.

2. Physical Plants  #10
   Two (2) purchase order(s) as per attached.

3. Prosecutor  #7
   Three (3) purchase order(s) as per attached.

4. Sheriff  #15
   One (1) purchase order(s) as per attached.

5. Veterans Service  #2
   Two (2) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:36 a.m.
kw
12/04/19