Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Diane Dawson, present.

APPROVAL OF MINUTES: The minutes of the October 16, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts - None

II. Fiduciary Contracts – None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00

1. Award bid PPD 2019-300 5 Year HVAC Full Maintenance Service Contract as lowest responsive and responsible bidder. Gardiner Service Company $231,280.00 (Physical Plants)
Ms. Dawson moved to award a purchase contract to Gardiner Service Company in the amount of $231,280.00 for the awarding of bid PPD 2019-300 5 Year HVAC Full Maintenance Service Contract as lowest responsive and responsible bidder for Physical Plants. This award is subject to confirmation by Council. Motion passed 6-0…………………………..DIR 320-19

2. Award bid EMA 2019-305-02 Self-Contained Breathing Apparatus (SCBA) and/or Accessories Re-Bid as lowest responsive and responsible bidder.
   Finley Fire Equipment
   $82,760.00  (EMA-Div. of Public Safety)

   Mr. Potter moved to award a purchase contract to Finley Fire Equipment in the amount of $82,760.00 for the awarding of bid EMA 2019-305-02 Self-Contained Breathing Apparatus (SCBA) and/or Accessories Re-Bid as lowest responsive and responsible bidder for EMA-Div. of Public Safety. This award is subject to confirmation by Council. Motion passed 6-0…………………………..DIR 321-19

B. Exempt Contracts Exceeding $50,000.00

1. Purchase of (1) 2019 Air Burner Model S-116 Firebox with attachment as Sole Source.
   Air Burners, Inc.
   $106,526.00  (Engineer’s Office)

   Mr. Feeman moved to award a purchase contract to Air Burners, Inc. in an amount not to exceed $106,526.00 for the purchase of (1) 2019 Air Burner Model S-116 Firebox with attachment as Sole Source for the Engineer’s Office. This award is subject to confirmation by Council. Motion passed 6-0…………………………..DIR 322-19
C. **Exceeding $25,000.00 up to $50,000.00**

1. Cabinet replacement project at the Jail as lowest quote.  
   Canton Floors, Inc.  
   $35,373.00 (Physical Plants)

   Mr. Feeman moved to award a purchase contract to Canton Floors, Inc., in an amount not to exceed $35,373.00 for Cabinet replacement project at the Jail as lowest quote for Physical Plants.  
   Motion passed 6-0………………………………..DIR 323-19

2. LED lighting materials and installation for the Engineer’s Administrative Office and materials only for the Public Service facility as lowest quote.  
   BDI (Bearing Distributors Inc.)  
   $34,264.49 (Engineer’s Office)

   Mr. Feeman moved to award purchase contract to BDI (Bearing Distributors Inc.) in an amount not to exceed $34,264.49 for LED lighting materials and installation for the Engineer’s Administrative Office and materials only for the Public Service facility as lowest quote for the Engineer’s Office.  
   Motion passed 6-0…………………………………..DIR 324-19

3. Renewal (1st of 4) for armored car services for various locations for a one year period from 07/01/19-06/30/20.  
   Brinks, Inc.  
   $48,000.00 – price includes fuel surcharge  
   (Finance and Budget)

   Mr. Brunot moved to award a purchase contract to Brinks, Inc. in the amount of $48,000.00-price includes fuel surcharge, for a renewal (1st of 4) for armored car services for various locations for a one year period from 07/01/19-06/30/20 for Finance and Budget.  
   Motion passed 6-0…………………………………..DIR 325-19
VI. Miscellaneous

A. Change Order Number 1 – Project Q-452 Pump Station No. 19 Relocation.
Black and Veatch Corporation
$142,939.00 a cumulative increase of 38.9% for an adjusted total amount not to exceed $510,792.00 (Sanitary Sewer Services)

Mr. Feeman moved to award Change Order Number 1 to Black and Veatch Corporation in the amount of $142,939.00 a cumulative increase of 38.9% for an adjusted total amount not to exceed $510,792.00 for Project Q-452 Pump Station No. 19 Relocation for Sanitary Sewer.
This award is subject to confirmation by Council.
Motion passed 6-0………………………………………DIR 326-19

VII. Signature List Purchase Orders

1. Common Pleas Court  #8
   One (1) purchase order(s) as per attached.

2. Job and Family  #23
   Two (2) purchase order(s) as per attached.

3. Physical Plants  #9
   Two (2) purchase order(s) as per attached.

4. Prosecutor  #6
   One (1) purchase order(s) as per attached.

5. Sanitary Sewer  #23
   Two (2) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:40 a.m.
kw
10/23/19