Dennis Menendez called the meeting to order at 10:32 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present (entered at 10:33 a.m.); Kent Starks representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Diane Dawson, present (entered at 10:34 a.m.).

APPROVAL OF MINUTES: The minutes of the September 04, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Provide Economic Development representation and services to the County of Summit, for the period 09/01/19-08/31/20, with two options to renew for additional one year terms, as Best Practical Source.
Roetzel Consulting Solutions
Not to exceed $90,000.00 (Law and Risk Management)

Mr. Brunot moved to award a professional service contract to Roetzel Consulting Solutions in an amount not to exceed $90,000.00 to Provide Economic Development representation and services to the County of Summit, for the period 09/01/19-08/31/20, with two options to renew for additional one year terms, as Best Practical Source for Law and Risk Management.
This award is subject to confirmation by Council.
Motion passed 6-0............................DIR 283-19

II. Fiduciary Contracts

A. Provide legal representation and services to the County of Summit.
Roetzel & Andress, LPA
Not to exceed $50,000.00 (Law and Risk Management)
Mr. Feeman moved to award a fiduciary contract to Roetzel & Andress, LPA in an amount not to exceed $50,000.00 to provide legal representation and services to the County of Summit for Law and Risk Management. This award is subject to confirmation by Council. Motion passed 6-0..........................DIR 284-19

III. **Construction Contracts** - None

IV. **Real Property Leases/Purchases** - None

V. **Purchase Contracts and Leases of Personal Property**

A. **Competitive Bidding Exceeding $50,000.00** - None

B. **Exempt Contracts Exceeding $50,000.00** - None

C. **Exceeding $25,000.00 up to $50,000.00** – None

VI. **Miscellaneous**

A. **Change Order Number 1 – General Engineering, Right-of-Way Acquisition and Environmental Consultation Services Task Order Year 2019.**

Arcadis U.S., Inc.

$75,000.00 a cumulative increase of 50% for an adjusted total amount not to exceed $225,000.00 (Engineer’s Office)
Mr. Feeman moved to award Change Order Number 1 to Arcadis U.S., Inc. in the amount of $75,000.00 a cumulative increase of 50% for an adjusted total amount not to exceed $225,000.00 for Change Order Number 1 – General Engineering, Right-of-Way Acquisition and Environmental Consultation Services Task Order Year 2019 for the Engineer’s Office. This award is subject to confirmation by Council. Motion passed 6-0

VII. Signature List Purchase Orders

1. Department of Development #14
   Nine (9) purchase order(s) as per attached.

2. Finance and Budget #6
   One (1) purchase order(s) as per attached.

3. Home Weatherization #9
   One (1) purchase order(s) as per attached.

4. Job and Family Services #21
   One (1) purchase order(s) as per attached.

5. Sheriff #11
   One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:39 a.m.

kw
09/11/19