Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Heidi Swindell representing Al Brubaker, present; Mike Migden representing Kristen Scalise, present; Rose DeBord representing Diane Dawson, present.

APPROVAL OF MINUTES: The minutes of the August 28, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Provide Carey Guides and Brief Intervention Training to line staff and supervision in probation departments.

   The Carey Group
   Not to exceed $17,500.00 (Juvenile Court)

   Mr. Feeman moved to award a professional service contract to The Carey Group in an amount not to exceed $17,500.00 to provide Carey Guides and Brief Intervention Training to line staff and supervision in probation departments for Juvenile Court. Motion passed 6-0..................................................DIR 273-19

Please add the following late submittal:

B. A renewal (first of two) for general consulting services for health and wellness benefits, for a one-year term, from 10/01/19-09/30/20.

   NFP Corporate Services (OH), Inc.
   Not to exceed $244,255.00 (Human Resource-Div. of Employee Benefits)
Mr. Feeman moved to add and award a professional service contract to NFP Corporate Services (OH), Inc., with $195,000.00 for NFP and $49,255.00 for Jellyvision that will be purchased through NFP in order to receive a discount for a total amount not to exceed $244,255.00 for a renewal (first of two) for general consulting services for health and wellness benefits, for a one-year term, from 10/01/19-09/30/20 for Human Resources-Div. of Employee Benefits. This award is subject to confirmation by Council. Motion passed 6-0……………………………………DIR 274-19

II. Fiduciary Contracts - None

III. Construction Contracts

A. Installation of a generator and transfer switch at the Medical Examiner's Building as lowest quote. Krumroy-Cozad Construction Co. $40,972.02 (Physical Plants)

Mr. Brunot moved to award a construction contract to Krumroy-Cozad Construction Co. in an amount not to exceed $40,972.02 for the installation of a generator and transfer switch at the Medical Examiner's Building as lowest quote for Physical Plants. Motion passed 6-0……………………………………DIR 275-19

IV. Real Property Leases/Purchases - None
V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00

1. Award bid EMA 2019-220-02 Personal Radiation Devices for the Summit County Bomb Squad and Hazmat Team Re-Bid as lowest responsive and responsible bidder. Thermo Fisher Scientific $58,394.98 (EMA-Div. of Public Safety)

Mr. Potter moved to award a purchase contract to Thermo Fisher Scientific in an amount not to exceed $58,394.98 for the awarding of bid EMA 2019-220-02 Personal Radiation Devices for the Summit County Bomb Squad and Hazmat Team Re-Bid as lowest responsive and responsible bidder for EMA-Div. of Public Safety. This award is subject to confirmation by Council. Motion passed 6-0……………………………………DIR 276-19

B. Exempt Contracts Exceeding $50,000.00

1. Purchase of sex offender notification mailers as Sole Source. Watch Systems, LLC $60,000.00 (Sheriff’s Office)

Mr. Feeman moved to award a purchase contract to Watch Systems, LLC in an amount not to exceed $60,000.00 for the purchase of sex offender notification mailers as Sole Source for the Sheriff’s Office. This award is subject to confirmation by Council. Motion passed 6-0………………………………..DIR 277-19
C. **Exceeding $25,000.00 up to $50,000.00**

1. Security services at the Ninth District Court of Appeals for the period 10/01/19-09/30/20 as Best Practical Source.
   Willo Security, Inc.
   Not to exceed $40,000.00 (Court of Appeals)

   Ms. DeBord moved to award a purchase contract to Willo Security, Inc. in an amount not to exceed $40,000.00 for security services at the Ninth District Court of Appeals for the period 10/01/19-09/30/20 as Best Practical Source for the Court of Appeals.
   Motion passed 6-0………………………………………DIR 278-19

2. Annual ServiceNow software for the period 09/30/19-09/29/20 as Best Practical Source, OIT 201900001784.
   ServiceNow, Inc.
   $45,710.40 (Information Technology)

   Mr. Feeman moved to award a purchase contract to ServiceNow, Inc. in an amount not to exceed $45,710.40 for annual ServiceNow software for the period 09/30/19-09/29/20 as Best Practical Source, OIT 201900001784 for Information Technology.
   Motion passed 6-0……………………………………….DIR 279-19

3. Email encryption and threat protection for the period 08/23/19-08/22/21 as Best Practical Source, OIT 201900001787.
   Zix Corp.
   $49,860.72 (Information Technology)
Mr. Feeman moved to award a purchase contract to Zix Corp. in an amount not to exceed $49,860.72 for email encryption and threat protection for the period 08/23/19-08/22/21 as Best Practical Source, OIT 201900001787 for Information Technology. Motion passed 6-0………………………………………..DIR 280-19

4. Amend Directive 263-19:

A leasing contract is hereby awarded to Graphic Enterprises Office Solutions, Inc., through Wells Fargo Financial Leasing, Inc., in an amount not to exceed $7,044.00/yearly for a total amount not to exceed $35,220.00, for a 60 month lease for a Konica Minolta Color Print Production Printer/Copier/Scanner unit including attachments and installation at State Term pricing, OIT 201900001770, for Job and Family Services.

Mr. Feeman moved to amend and award Directive 263-19 as follows:

A leasing contract is hereby awarded to Graphic Enterprises Office Solutions, Inc., through Wells Fargo Financial Leasing, Inc., in an amount not to exceed $7,044.00/yearly for a total amount not to exceed $35,220.00, for a 60 month lease for a Konica Minolta Color Print Production Printer/Copier/Scanner unit including attachments and installation at State Term pricing, OIT 201900001770, for Job and Family Services. Motion passed 6-0……………………………………..DIR 263-19A*

5. Purchase of generator and transfer switch for the Medical Examiner’s Building at less than State Term pricing. Buckeye Power Sales Co.

$28,413.00 (Physical Plants)

Mr. Feeman moved to award a purchase contract to Buckeye Power Sales Co. in an amount not to exceed $28,413.00 for the purchase of a generator and transfer switch for the Medical Examiner’s Building at less than State Term pricing for Physical Plants. Motion passed 6-0……………………………………..DIR 281-10

Mr. Brunot moved to award a purchase contract to Software House International, Inc. (SHI, Inc.) in an amount not to exceed $31,878.44 for annual maintenance for the SolarWinds network management system for the period 11/29/19-11/29/20 as Best Practical Source, OIT 201900001801 for Information Technology. Motion passed 6-0…………………………………DIR 282-19

VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. Job and Family #20
One (1) purchase order(s) as per attached.

2. Sanitary Sewer #20
One (1) purchase order(s) as per attached.

3. Sheriff #10
One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:39 a.m.
kw
09/04/19