Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Jeff Wilhite, present; Mark Potter representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Rose DeBord representing Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the March 27, 2019, meeting were amended to show Rose DeBord was present and represented Brian Nelsen and were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts
   A. One-year of subscription license fees for the Matrix Case Management system for the period 04/01/19-03/31/20 at State Term pricing, OIT DIR 2019-03.
      Matrix Pointe Software, LLC
      Not to exceed $16,000.00 per month for a total amount not to exceed $192,000.00 (Prosecutor)

      Mr. Wilhite moved to award a professional service contract to Matrix Pointe Software, LLC in an amount not to exceed $16,000.00 per month for a total amount not to exceed $192,000.00, for one-year of subscription license fees for the Matrix Case Management system for the period 04/01/19-03/31/20 at State Term pricing, OIT DIR 2019-03, for the Prosecutor. This award is subject to confirmation by Council.
      Motion passed 6-0…………………………………………………………..DIR 102-19

II. Fiduciary Contracts - None
III. Construction Contracts

A. Award bid SCE 2019-037 Design/Build for rehabilitation of West Bath Road Bridge over the Cuyahoga River as local preference.
J.D. Williamson Construction Co., Inc.
$1,196,384.50 (Engineer’s Office)

Mr. Menendez moved to award a construction contract to J.D. Williamson Construction Co., Inc. in the amount of $1,196,384.50 for the awarding of bid SCE 2019-037 Design/Build for rehabilitation of West Bath Road Bridge over the Cuyahoga River as local preference for the Engineer’s Office. This award is subject to confirmation by Council. Motion passed 6-0...........................DIR 103-19

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00 - None
B. **Exempt Contracts Exceeding $50,000.00**

1. Purchase of Global Positioning Systems (GPS) for Green Local Schools’ buses using Sourcewell pricing. Tyler Technologies, Inc.  
   $119,227.50 (Sheriff’s Office)

   Mr. Wilhite moved to award a purchase contract to Tyler Technologies, Inc., in the amount of $119,227.50 for the purchase of Global Positioning Systems (GPS) for Green Local Schools’ buses using Sourcewell pricing for the Sheriff’s Office. This award is subject to confirmation by Council. Motion passed 6-0……………………………………..DIR 104-19

C. **Exceeding $25,000.00 up to $50,000.00**

1. 36 month lease for three (3) new vehicles for CSEA deputies utilizing TIPS pricing. Enterprise Fleet Management, Inc.  
   $14,151.96 annually for a total amount not to exceed $42,455.88 (Sheriff’s Office)

   Mr. Menendez moved to award a leasing contract to Enterprise Fleet Management, Inc., in the amount of $14,151.96 annually for a total amount not to exceed $42,455.88 for a 36 month lease for three (3) new vehicles for CSEA deputies utilizing TIPS pricing, for the Sheriff’s Office. Motion passed 6-0……………………………………..DIR 105-19
VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. Engineer #6
   One (1) purchase order(s) as per attached.

2. Information Technology #7
   One (1) purchase order(s) as per attached.

3. Sheriff #4
   One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:36 a.m.
kw
04/03/19