Board of Control Meeting of January 23, 2019

David Nott called the meeting to order at 10:30 a.m.

ROLL CALL: David Nott representing Ilene Shapiro, present; Jeff Wilhite, present; Kent Starks representing John Donofrio, present; Heidi Swindell representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the January 16, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts - None

A. Services to be provided related to Council’s 2019 Health Event as Sole Source.
   American Program Bureau, Inc.
   Not to exceed $13,000.00 (Law and Risk Management)

   Mr. Menendez moved to award a professional service agreement to American Program Bureau, Inc., in an amount not to exceed $13,000.00, for services to be provided related to Council’s 2019 Health Event as Sole Source, for Law and Risk Management.
   Motion passed 6-0.................................................DIR 021-19

II. Fiduciary Contracts

A. Legal services regarding a refinancing transaction of the Akron Urban League facility.
   Roetzel & Andress, LPA
   Not to exceed $45,000.00 (Law and Risk Management)
Mr. Menendez moved to award a fiduciary contract to Roetzel & Andress, LPA, in an amount not to exceed $45,000.00, for legal services regarding a refinancing transaction of the Akron Urban League facility for Law and Risk Management. Motion passed 6-0……………………………………DIR 022-19

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00

The below item was tabled on 01/09/19 & 01/16/19:

1. Award DSSS 2018 436 – Disposal of wastewater sludge and collection system debris as lowest responsive and responsible bidder.
   Republic Services of Ohio Hauling, LLC
   $374,400.00     (Sanitary Sewer Services)

Mr. Menendez moved to remove this item from being tabled and Mr. Wilhite moved to award a purchase contract to Republic Services of Ohio Hauling, LLC, in an amount not to exceed $374,400.00, for the award of bid DSSS 2018 436 – Disposal of wastewater sludge and collection system debris as lowest responsive and responsible bidder, for Sanitary Sewer Services.
This award is subject to confirmation by Council.
Motion passed 6-0………………………………………….DIR 023-19
B. Exempt Contracts Exceeding $50,000.00

1. Purchase of unleaded and diesel fuel for general operation of fleet at State Term pricing.
   Ports Petroleum Co., Inc.
   $200,000.00    (Engineer)

Mr. Wilhite moved to award a purchase contract to Ports Petroleum Co., Inc., in an amount not to exceed $200,000.00, for the purchase of unleaded and diesel fuel for general operation of fleet at State Term pricing, for the Engineer’s Office.
This award is subject to confirmation by Council.
Motion passed 6-0………………………………..DIR 024-19

2. Printing, mailing, CASS Address File Certification and Update Services for Real Property Tax Bill Processing and Dog License Processing, for a two-year term from 05/01/19-04/30/21 with (2) two-year renewal options, as Best Practical Source.
   SmartBill Ltd.
   $462,731.20    (Fiscal Office)

Mr. Nelsen moved to award a purchase contract to SmartBill Ltd., in an amount not to exceed $462,731.20, for printing, mailing, CASS Address File Certification and Update Services for Real Property Tax Bill Processing and Dog License Processing, for a two-year term from 05/01/19-04/30/21 with (2) two-year renewal options, as Best Practical Source, for the Fiscal Office.
This award is subject to confirmation by Council.
Motion passed 6-0…………………………………DIR 025-19

C. Exceeding $25,000.00 up to $50,000.00

1. Purchase of lamps, ballasts and sleeves for WWTP #36 ultraviolet disinfection system as Best Practical Source.
   Pelton Environmental Products, Inc.
   $42,325.66    (Sanitary Sewer Services)
Ms. Swindell moved to award a purchase contract to Petlon Environmental Services, Inc., in the amount of $42,325.66 for the purchase of lamps, ballasts and sleeves for WWTP #36 ultraviolet disinfection system as Best Practical Source, for Sanitary Sewer Services. Motion passed 6-0………………………………………….DIR 026-19

VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. Clerk of Courts   #1
   Two (2) purchase order(s) as per attached.

2. Common Pleas   #3
   Two (2) purchase order(s) as per attached.

3. Finance and Budget   #2
   Two (2) purchase order(s) as per attached.

4. Information Technology   #3
   One (1) purchase order(s) as per attached.

5. Job and Family   #2
   One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m. kw 01/23/19