Linda Murphy called the meeting to order at 10:31 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the January 09, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

   A. Evaluation, planning and vegetation control services at 19 stormwater retention ponds in 13 assessed subdivisions in District 1. 
      Davey Resources Group, Inc. 
      Not to exceed $48,000.00 (Engineer's Office) 
      Mr. Menendez moved to award a professional service contract to Davey Resources Group, Inc., in an amount not to exceed $48,000.00, for evaluation, planning and vegetation control services at 19 stormwater retention ponds in 13 assessed subdivisions in District 1, for the Engineer's Office. 
      Motion passed 6-0.....................................................DIR 014-19

   B. Evaluation, planning and vegetation control services at 18 stormwater retention ponds in 12 assessed subdivisions in District 2. 
      Emerald Environmental, Inc. 
      Not to exceed $46,000.00 (Engineer's Office)
Mr. Menendez moved to award a professional service contract to Emerald Environmental, Inc., in an amount not to exceed $46,000.00, for evaluation, planning and vegetation control services at 18 stormwater retention ponds in 12 assessed subdivisions in District 2, for the Engineer's Office. 
Motion passed 6-0………………………………………DIR 015-19

C. Agreement to perform the County’s FY2018 financial audit. 
Auditor of State
Not to exceed $166,706.00   (Internal Audit)

Mr. Menendez moved to award a professional service contract to the Auditor of State, in an amount not to exceed $166,706.00, for an agreement to perform the County’s FY2018 financial audit, for Internal Audit. 
This award is subject to confirmation by Council. 
Motion passed 6-0…………………………………………..DIR 016-19

D. 2019 Miscellaneous Design Contract as Best Practical Source. 
Mann Parsons Gray Architects, Inc. (MPG)
Not to exceed  $40,000.00   (Physical Plants)

Mr. Nelsen moved to award a professional service contract to Mann Parsons Gray Architects, Inc. (MPG) in an amount not to exceed $40,000.00 for 2019 Miscellaneous Design Contract as Best Practical Source, for Physical Plants. 
Motion passed 6-0…………………………………………….DIR 017-19

II.  **Fiduciary Contracts**  - None

III.  **Construction Contracts**  - None

IV.  **Real Property Leases/Purchases**  - None
V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00

The below item was tabled on 01/09/19 & 01/16/19:

1. Award DSSS 2018 436 – Disposal of wastewater sludge and collection system debris as lowest responsive and responsible bidder.  
   Republic Services of Ohio Hauling, LLC  
   $374,400.00   (Sanitary Sewer Services)


   Mr. Nelsen moved to reject all bids for LIRM 2018-487 HazMat Response Vehicle for EMA-Div. of Public Safety.  
   Motion passed 6-0...........................................DIR 018-19

B. Exempt Contracts Exceeding $50,000.00 - None

C. Exceeding $25,000.00 up to $50,000.00

1. Purchase of (5) 3,600 gallon tanker loads of AS-3005 Sodium Aluminate 38% as Best Practical Source.  
   Applied Specialties Inc.  
   $45,018.00   (Sanitary Sewer Services)
Mr. Potter moved to award a purchase contract to Applied Specialties Inc., in an amount not to exceed $45,018.00, for the purchase of (5) 3,600 gallon tanker loads of AS-3005 Sodium Aluminate 38% as Best Practical Source, for Sanitary Sewer Services.  
Motion passed 6-0…………………………………………..DIR 019-20

VI.  Miscellaneous  

A.  Change Order Number 1 – Medical Examiner HVAC Upgrade Project.  
PTA Engineering  
$43,300.00 an accumulative increase of 240.56% for an adjusted total amount of $61,300.00 (Physical Plants)  

Mr. Nelsen moved to award Change Order Number 1 to PTA Engineering, in the amount of $43,300.00 an accumulative increase of 240.56% for an adjusted total amount of $61,300.00, for the Medical Examiner HVAC Upgrade Project, for Physical Plants.  
This award is subject to confirmation by Council.  
Motion passed 6-0…………………………………………..DIR 020-19

VII.  Signature List Purchase Orders  

1. Common Pleas #2  
One (1) purchase order(s) as per attached.

2. Department of Development #1  
One (1) purchase order(s) as per attached.

3. Engineer #1  
One (1) purchase order(s) as per attached.
4. Finance and Budget #1
One (1) purchase order(s) as per attached.

5. Fiscal #2
Five (5) purchase order(s) as per attached.

6. Information Technology #2
One (1) purchase order(s) as per attached.

7. Insurance #2
One (1) purchase order(s) as per attached.

8. Job and Family #1
Two (2) purchase order(s) as per attached.

9. Sanitary Sewer Services #2
One (1) purchase order(s) as per attached.

10. Sheriff #1
One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:41 a.m.
kw
01/16/19