Board of Control Meeting of October 10, 2018

Dennis Menendez called the meeting to order at 10:31 a.m.

ROLL CALL: David Nott representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present (entered at 10:32am).

APPROVAL OF MINUTES: The minutes of the October 03, 2018, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Provide Infrastructure as a Service (IAAS) services to the County for three-year term, as Best Practical Source, subject to the approval of the IT Board.
   Involta, LLC
   Not to exceed $370,000.00 in year one, not to exceed $152,011.00 in year two and not to exceed $167,212.00 in year three for a total amount not to exceed $689,223.00
   (Law and Risk Management-Div. of Public Safety)

Mr. Nelsen moved to award a professional service contract to Involta, LLC, in an amount not to exceed $370,000.00 in year one, not to exceed $152,011.00 in year two and not to exceed $167,212.00 in year three for a total amount not to exceed $689,223.00, to provide Infrastructure as a Service (IAAS) services to the County for a three-year term, as Best Practical Source, subject to the approval of the IT Board, for Law and Risk Management-Div. of Public Safety. This award is subject to confirmation by Council. Motion passed 6-0..........................................................DIR 323-18
B. Renewal (second and final) for Biometric Screening services and flu shots for County employees, for a one-year term from 08/01/18-07/31/19.
Akron General Partners, Inc.
Not to exceed $54,000.00
(Executive’s Dept. of Human Resources-Div. of Employee Benefits)

Mr. Nelsen moved to award a professional service contract to Akron General Partners, Inc., in an amount not to exceed $54,000.00, for a Renewal (second and final) for Biometric Screening services and flu shots for County employees, for a one-year term from 08/01/18-07/31/19, for the Executive’s Dept. of Human Resources-Div. of Employee Benefits.
This award is subject to confirmation by Council.
Motion passed 6-0…………………………………………DIR 324-19

C. Mentoring for Court involved youth for the period 07/01/18-06/30/19.
Young Scholars Mentoring Center
At a cost of $18.00 per hour not to exceed 108 hours or 9 months for each youth for a total contract amount not to exceed $20,000.00 (Juvenile Court)

Mr. Starks moved to award a professional service contract to Young Scholars Mentoring Center, at a cost of $18.00 per hour not to exceed 108 hours or 9 months for each youth for a total contract amount not to exceed $20,000.00, for mentoring for Court involved youth for the period 07/01/18-06/30/19, for Juvenile Court.
Motion passed 6-0……………………………………………DIR 325-18

D. Banking Services and Lock Box Remittances for the period 01/01/19-12/31/20 with two (2) two-year renewal options.
Key Bank
Not to exceed $187,645.22 (Fiscal Office)
Mr. Nelsen moved to amend and award a professional service contract to Key Bank KeyBank, National Association, in an amount not to exceed $187,645.22, for Banking Services and Lock Box Remittances for the period 01/01/19-12/31/20 with two (2) two-year renewal options, for the Fiscal Office. This award is subject to confirmation by Council. Motion passed 6-0………………………………………………..DIR 326-18

E. Summit County Surface Water Management District Bath Township Drainage basin Improvement General Plan. Sustainable Streams, LLC Not to exceed $137,000.00 (Engineer)

Mr. Nelsen moved to award a professional service contract to Sustainable Streams, LLC, in an amount not to exceed $173,000.00 for Summit County Surface Water Management District Bath Township Drainage basin Improvement General Plan, for the Engineer’s Office. This award is subject to confirmation by Council. Motion passed 6-0………………………………………………..DIR 327-18

F. Renewal (second of four), for energy procurement consulting services, for a one-year term, from 05/01/18-03/31/19. Pennoni Associates, Inc. $47,400.00 (Finance and Budget)

Mr. Nelsen moved to amend and Mr. Potter moved to award a professional service contract to Pennoni Associates, Inc., in an amount not to exceed $47,400.00, for a renewal (second of four), for energy procurement consulting services, for a one-year term, from 05/01/18-03/31/19-04/30/19, for Finance and Budget. Motion passed 6-0………………………………………………..DIR 328-18
G. Electronic billing services for a 3-year term, with a user fee of $2.99 for most transactions and a $1.99 per E-check, and for E-lockbox and other services to the County, OIT 201800001323 First Mobile Trust, LLC dba First Billing
Not to exceed $5,000.00 (Sanitary Sewer Services)

Mr. Nelsen moved to award a professional service contract to First Mobile Trust, LLC dba First Billing, for electronic billing services for a 3-year term, with a user fee of $2.99 for most transactions and a $1.99 per E-check, and for E-lockbox and other services to the County, OIT 201800001323, for Sanitary Sewer Services.
This award is subject to confirmation by Council.
Motion passed 6-0.............................................DIR 329-18

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property
   A. Competitive Bidding Exceeding $50,000.00 - None
   B. Exempt Contracts Exceeding $50,000.00 - None
   C. Exceeding $25,000.00 up to $50,000.00 - None
VI. **Miscellaneous** - None

VII. **Signature List Purchase Orders**

1. **Insurance** #7  
   One (1) purchase order(s) as per attached.

2. **Job and Family** #24  
   One (1) purchase order(s) as per attached.

VIII. **Adjourn**

There being no further business, the meeting was adjourned at 10:55 a.m.

kw  
10/10/18