Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Rose DeBord representing Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the March 21, 2018, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Amend Directive Number 359-17 as follows:

A professional service contract is hereby awarded to West, a Thomson Reuters business in an amount not to exceed $34,113.84 $34,914.72 for the first year with 3% increases in the second year ($35,137.26 $35,962.20) and third year ($36,191.38 $37,041.12) for a three year total amount not to exceed $105,442.48 $107,918.04, to provide on-line legal research services for Law Library patrons for a three year period from 01/01/18-12/31/20, as Best Practical Source, Law Library Board approval 10/23/17 for Law, Insurance and Risk Management.

Mr. Brunot moved to amend Directive Number 359-17 as follows: A professional service contract is hereby awarded to West, a Thomson Reuters business in an amount not to exceed $34,113.84 $34,914.72 for the first year with 3% increases in the second year ($35,137.26 $35,962.20) and third year ($36,191.38 $37,041.12) for a three year total amount not to exceed $105,442.48 $107,918.04, to provide on-line legal research services for Law Library patrons for a three year period from 01/01/18-12/31/20, as Best Practical Source, Law Library Board approval 10/23/17 for Law, Insurance and Risk Management.

Motion passed 6-0..............................................Amended DIR 359-17
II. **Fiduciary Contracts** - None

III. **Construction Contracts** - None

IV. **Real Property Leases/Purchases** - None

V. **Purchase Contracts and Leases of Personal Property**

A. **Competitive Bidding Exceeding $50,000.00**

1. Rescind Directive 047-18 awarded to Rush Truck Centers of Ohio, in an amount not to exceed $129,921.77, for the award of Bid LIRM 2018-053 Specialized Flatbed Heavy Duty Truck, as lowest responsive and responsible bidder. (EMA-Div. of Public Safety)

   Mr. Potter moved to rescind Directive 047-18 awarded to Rush Truck Centers of Ohio, in an amount not to exceed $129,921.77, for the award of Bid LIRM 2018-053 Specialized Flatbed Heavy Duty Truck, as lowest responsive and responsible bidder, for EMA-Div. of Public Safety.
   Motion passed 6-0..................................................DIR 083-18

2. Reject all bids for LIRM 2018-053 Specialized Flatbed Heavy Duty Truck. (EMA - Div. of Public Safety)

   Mr. Potter moved to reject all bids for LIRM 2018-053 Specialized Flatbed Heavy Duty Truck, for EMA-Div. of Public Safety.
   Motion passed 6-0..................................................DIR 084-18
B. Exempt Contracts Exceeding $50,000.00 - None

C. Exceeding $25,000.00 up to $50,000.00

1. Delivery of service of process ordered by the Court of Common Pleas-General Division, as Best Practical Source. Federal Express Corporation Total aggregate amount not to exceed $49,500.00 in the 2018 calendar year. (Clerk of Courts)

Mr. Potter moved to award a purchase order to Federal Express Corporation, in an amount not to exceed $49,500.00, for the delivery of service of process ordered by the Court of Common Pleas-General Division, as Best Practical Source, for the Clerk of Courts. Motion passed 6-0………………………………………DIR 085-18

2. Annual service and support for Building Standards permitting software as Best Practical Source. BS&A Software $26,330.00 (Building Standards)

Mr. Potter moved to award a purchase order to BS&A Software, in an amount not to exceed $26,330.00, for annual service and support for Building Standards permitting software as Best Practical Source, for Building Standards. Motion passed 6-0………………………………………………………DIR 086-18

3. 5 year lease for one (1) IS Dynamic Weighing Module at State Term pricing. MailFinance, Inc., a Neopost USA Company $581.47/month for a total amount of $34,888.20 (Job and Family Services)
Mr. Brunot moved to award a lease to MailFinance, Inc., a Neopost USA Company, in an amount not to exceed $581.47/month for a total amount not to exceed $34,888.20, for a 5 year lease for one (1) IS Dynamic Weighing Module at State Term pricing, for Job and Family Services. Motion passed 6-0…………………………………..DIR 087-18

VI. Miscellaneous

A. Change Order Number 1 – Provide telemedicine services to County employees and as a part of the County’s health care regionalization program, for a one year term from 01/01/18-12/31/18. First Stop Health $100,000.00 for a cumulative increase of 200%, for a total amount not to exceed $150,000.00 (Law, Insurance and Risk Management)

Mr. Potter moved to award Change Order Number 1 to First Stop Health, in the amount of $100,000.00 for a cumulative increase of 200%, for a total amount not to exceed $150,000.00, to provide telemedicine services to County employees and as a part of the County’s health care regionalization program, for a one year term from 01/01/18-12/31/18, for Law, Insurance and Risk Management. This award is subject to confirmation by Council. Motion passed 6-0…………………………………..DIR 088-18

VII. Signature List Purchase Orders

1. Clerk of Courts #5
   One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:39 a.m.
kw
03/28/18