Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present

APPROVAL OF MINUTES: The minutes of the November 15, 2017 meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Professional Constructability Review Services for WWTP #36 RBC Replacement Project Q-959.
   H.R. Gray
   Not to exceed $58,940.00 (Sanitary Sewer Services)

   Mr. Potter moved to award a professional service contract to H.R. Gray, in an amount not to exceed $58,940.00, for Professional Constructability Review Services for WWTP #36 RBC Replacement Project Q-959, for Sanitary Sewer Services. This award is subject to confirmation by Council.
   Motion passed 6-0..................................................DIR 346-17

B. Construction Inspection Services for SUM-CR8-09-08 Bridge Improvement Project.
   Greenman-Pedersen, Inc.
   Not to exceed $98,810.00 (Engineer)

   Mr. Nelsen moved to award a professional service contract to Greenman-Pedersen, Inc., in an amount not to exceed $98,810.00, for Construction Inspection Services for SUM-CR8-09-08 Bridge Improvement Project, for the Engineer’s Office. This award is subject to confirmation by Council.
   Motion passed 6-0..................................................DIR 347-17
II.  Fiduciary Contracts - None

III. Construction Contracts

A. Award Bid PPD 2017-401 Installation of a Sanitary Sewer Lateral Grinder at the Summit County Jail as local preference.
Cavanaugh Building Corporation
$110,900.00  (Physical Plants)

Mr. Potter moved to award a construction contract to Cavanaugh Building Corporation, in an amount not to exceed $110,900.00, for the award of Bid PPD 2017-401 Installation of a Sanitary Sewer Lateral Grinder at the Summit County Jail as local preference, for Physical Plants.
This award is subject to confirmation by Council.
Motion passed 6-0...........................................DIR 348-17

IV.  Real Property Leases/Purchases - None

V.  Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00 - None

B. Exempt Contracts Exceeding $50,000.00

1. Maintenance for IAS Software serving the Fiscal Office Estate, Appraisal and Tax Division, for the period 01/01/18-12/31/18, as Best Practical Source, OIT DIR 2017-37.
Tyler Technologies, Inc.
$213,305.00  (Information Technology)
Mr. Potter moved to award a purchase contract to Tyler Technologies, Inc., in an amount not to exceed $213,305.00, for maintenance for IAS Software serving the Fiscal Office Estate, Appraisal and Tax Division, for the period 01/01/18-12/31/18, as Best Practical Source, OIT DIR 2017-37, for Information Technology. This award is subject to confirmation by Council. Motion passed 6-0…………………………………………….DIR 349-17

2. Annual maintenance fees for the Eagle Recorder Software Application for the Recorder’s Division in the Fiscal Office, for the period 12/01/17-11/30/18, as Best Practical Source, OIT DIR 2017-40
Tyler Technologies, Inc.
$81,428.08  (Information Technology)

Mr. Nelsen moved to award a purchase contract to Tyler Technologies, Inc., in an amount not to exceed $81,428.08, for annual maintenance fees for the Eagle Recorder Software Application for the Recorder’s Division in the Fiscal Office, for the period 12/01/17-11/30/18, as Best Practical Source, OIT DIR 2017-40, for Information Technology. This award is subject to confirmation by Council. Motion passed 6-0……………………………………..DIR 350-17

C. Exceeding $25,000.00 up to $50,000.00

1. Labor, materials and installation of a 137 kw generator and ATS transfer switch at WWTP #48 as lowest quote.
Hilscher-Clarke
$43,550.00  (Sanitary Sewer Services)

Mr. Potter moved to award a purchase order to Hilscher-Clarke, in an amount not to exceed $43,550.00, for labor, materials and installation of a 137 kw generator and ATS transfer switch at WWTP #48 as lowest quote, for Sanitary Sewer Services. Motion passed 6-0……………………………………..DIR 351-17
2. Labor, materials and installation of a 81 kw generator and ATS transfer switch at WWTP #10 as lowest quote. Thompson Electric, Inc.
$36,700.00  (Sanitary Sewer Services)

Mr. Nelsen moved to award a purchase order to Thompson Electric, Inc., in an amount not to exceed $36,700.00, for labor, materials and installation of a 81 kw generator and ATS transfer switch at WWTP #10 as lowest quote, for Sanitary Sewer Services.
Motion passed 6-0.........................................................DIR 352-17

VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. Juvenile Court #7
One (1) purchase order(s) as per attached.

2. Sheriff #12
Two (2) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:41 a.m.
kw
11/22/17