Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present (entered at 10:31am); Steve Brunot representing Al Brubaker, present (entered at 10:34am); Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present

APPROVAL OF MINUTES: The minutes of the October 25, 2017 meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts – None

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $50,000.00 - None

B. Exempt Contracts Exceeding $50,000.00 – None
C. **Exceeding $25,000.00 up to $50,000.00**

1. **Security services at the Ninth District Court of Appeals for the period 12/01/17-08/31/18, as the lowest and only quote.**

Willo Security, Inc.

$22.70 per hour, not to exceed $30,000.00 (Court of Appeals)

Mr. Menendez moved to award a purchase contract to Willo Security, Inc., in an amount not to exceed $22.70 per hour for a total amount not to exceed $30,000.00, for security services at the Ninth District Court of Appeals for the period 12/01/17-08/31/18, as the lowest and only quote, for the Court of Appeals.

Motion passed 5-0…………………………………….DIR 326-17

2. **GIS software maintenance for the period 10/31/17-10/31/18 as Best Practical Source, OIT DIR #201700000923.**

Environmental Systems Research Institute (ESRI)

$45,092.13 (Department of Development)

Mr. Nelsen moved to award a purchase contract to Environmental Systems Research Institute (ESRI), in an amount not to exceed $45,092.13, for GIS software maintenance for the period 10/31/17-10/31/18 as Best Practical Source, OIT DIR #201700000923, for the Department of Development.

Motion passed 5-0…………………………………….DIR 327-17

3. **Lead abatement at 882 Saxon Ave., Akron, OH as lowest quote.**

How To Construction Company

$25,460.00 (Department of Development)
4. Provide maintenance, service, parts, equipment and related supplies for all DJFS copy machines and eCopy scanner units, for the period 11/01/17-10/31/18, at State Term Pricing, OIT DIR #201700000909.
Graphic Enterprises Office Solutions, Inc.
$45,436.38  (Job and Family Services)

Mr. Menendez moved to award a purchase contract to Graphic Enterprises Office Solutions, Inc. in an amount not to exceed $45,436.38, to provide maintenance, service, parts, equipment and related supplies for all DJFS copy machines and eCopy scanner units, for the period 11/01/17-10/31/18, at State Term Pricing, OIT DIR #201700000909, for Job and Family Services.
Motion passed 6-0…………………………………………..DIR 329-17

5. Furnish and install a fire alarm upgrade at the Women’s Community Based Correctional Facility as lowest quote.
Koorsen Fire and Security
$29,491.00  (Physical Plants)

Mr. Menendez moved to award a purchase order to Koorsen Fire and Security, in an amount not to exceed $29,491.00, to furnish and install a fire alarm upgrade at the Women’s Community Based Correctional Facility as lowest quote, for Physical Plants.
Motion passed 6-0…………………………………………..DIR 330-17
6. Disposal of sludge from the Upper Tusc Wastewater Treatment Plant #36 to meet Ohio EPA guidelines, as Best Practical Source.
Waste Management of Ohio
$50,000.00 (Sanitary Sewer Services)

Mr. Nelsen moved to award a purchase order to Waste Management of Ohio, in an amount not to exceed $50,000.00 for disposal of sludge from the Upper Tusc Wastewater Treatment Plant #36, to meet Ohio EPA guidelines as Best Practical Source, for Sanitary Sewer Services.
Motion passed 6-0.........................................................DIR 331-17

VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. Department of Development #22
   Thirteen (13) purchase order(s) as per attached.

2. Engineer #12
   One (1) purchase order(s) as per attached.

3. Home Weatherization #13
   Two (2) purchase order(s) as per attached.

4. Information Technology #19
   One (1) purchase order(s) as per attached.

5. Job and Family Services #25
   Two (2) purchase order(s) as per attached.
6. Probate Court #2  
Two (2) purchase order(s) as per attached.

7. Sanitary Sewer Services #19  
One (1) purchase order(s) as per attached.

8. Sheriff #11  
Two (2) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m. 
kw  
11/01/17