



PROJECT EVALUATION FORM



Program Year 26 (2011-2012)
(Revised 3/15/2011)

This form is to be used for both SCIP and LTIP projects. If a project is eligible under SCIP and LTIP, it will automatically be considered in both the SCIP and LTIP ranking. Remember that only transportation projects (roads, bridges, and culverts) are eligible under LTIP.

Note: If a project is eligible for both SCIP and LTIP, an applicant has the option of submitting two (2) separately scored Project Evaluation Forms (separate scoring applies primarily to Question 12 on SCIP funding options).

PROJECT NAME:

APPLICANT: DATE:

POINTS: Please self-score points and write in space provided.

1. For projects other than resurfacing or ditches, determine the readiness of this project to proceed. If an engineer has been hired, what is the status of plans as of project submittal date?

For Non-ODOT Projects:

- 15 - Plans 100% complete – All plans have been signed, dated, stamped, all permits have been received or applied for, and all right-of-way has been purchased or is in the process of being purchased (submit supporting documentation)
- 13 - Plans 90% to less than 100% complete – Final plans, detailed specifications, contract bid documents and final construction cost estimates complete
- 9 - Plans 60% to less than 90% complete – Final plans, including all detail sheets complete
- 5 - Plans 30% to less than 60% complete – Preliminary plans complete, including design calculations and survey work required for plan preparation

For ODOT Projects:

- 15 - Plans 100% complete – Final stamped, dated, and signed project final tracings have been sent to ODOT
- 13 - Plans 90% to less than 100% complete – Stage 3 plan submittal has been sent to ODOT for review
- 9 - Plans 60% to less than 90% complete – Stage 2 plan submittal has been sent to ODOT for review
- 5 - Plans 30% to less than 60% complete – Stage 1 plan submittal has been sent to ODOT for review

Is the Engineer's Progress Certification attached? Yes No

Plans (2 copies) must be submitted with the application, even if similar plans have been submitted with past applications (half-size plan copies preferred). An application without submitted plans will receive 0 points for Question 1.

2. What type of project is proposed?

- | | |
|-----------------------------------------------|---------------------------------------------|
| 15 - Repair/replacement only | 6 - 40% to less than 60% repair/replacement |
| 12 - 80% to less than 100% repair/replacement | 3 - 20% to less than 40% repair/replacement |
| 9 - 60% to less than 80% repair/replacement | 0 - 0% to less than 20% repair/replacement |

All new attributes are to be considered "new" in calculating Question 2: additional through lanes to an existing road are "new"; additional sewer capacity to serve development is "new"; construction of new

- Soil Stabilization (9" min. base) plus resurfacing 20 years
- Asphalt recycling (4 ½" min. base) plus resurfacing 15 years
- Road resurfacing or re-ditching 10 years
- Underground piping
 - New water or sewer pipes 50 years
 - Sewer lining 45 years
 - Corrugated pipe 20 years
- Water/Wastewater
 - Plant structure 50 years
 - Plant internal equipment 25 years
 - Pump station and internal equipment 25 years

6. Will the project generate additional direct user fees or specific project assessments equal to a percentage of the total project costs as expressed below?

- | | |
|---------------------------------|--------------------------------|
| 10 - 30% or greater | 2 - 5% to less than 10% |
| 7 - 20% to less than 30% | 0 - less than 5% |
| 4 - 10% to less than 20% | |

User fees must be directly connected to the improvements. They cannot be a "blanket" fee or assessment. Applications, which are to be financed with a specific assessments or user fees, must have an ENDORSED ordinance or resolution from the applicant's governing body that states the intent to assess or impose user fees and the rate at which they will be imposed.

7. What is the number of persons benefiting from this project per one thousand dollars of OPWC funds? [(Section 2.5 of the Supplemental Application) X 1,000/OPWC funds]

- | | |
|-----------------------------------------|--------------------------------------|
| 15 - 100 or more persons | 6 - 5 to less than 15 persons |
| 12 - 40 to less than 100 persons | 3 - 1 to less than 5 persons |
| 9 - 15 to less than 40 persons | 0 - less than one person. |

For road and bridge projects use the current Average Daily Traffic (ADT). For water or sewer projects, use the number of persons directly affected by the project (1 house = 3 persons). This information must be submitted at the time of application.

8. Are federal or state funds appropriated/approved for a portion of this project?

- | | | |
|---------------------------|--------------------------------|-------------------------|
| 5 - 20% or greater | 3 - 5% to less than 20% | 0 - less than 5% |
|---------------------------|--------------------------------|-------------------------|

9. Is this project a joint application with other local jurisdictions (resolutions and financial participation)?

- | | |
|----------------------------------------------|--------------------------------------|
| 20 - 4 or more jurisdictions involved | 10 - 2 jurisdictions involved |
| 15 - 3 jurisdictions involved | 0 - Not a joint application |

An ENDORSED ordinance or resolution from each applicant in a joint application is required. Each joint applicant must contribute either 20% of the local cash share or a minimum of \$50,000. In-kind services are not credited as part of a local share. All joint applicants must demonstrate a substantive benefit from the project. To be considered as an eligible joint applicant, the applicant must be eligible under OPWC

rules.

10. What is the community's per capita income? (see attached table)

- 15 - Less than 82% of median for Summit County
- 12 - 82% to less than 96% of median for Summit County
- 9 - 96% to less than 106% of median for Summit County
- 6 - 106% to less than 130% of median for Summit County
- 3 - Greater than or equal to 130% of median for Summit County

For joint applications, prorate the points by the % of local share. For County projects, use the income of the local community where the project is located.

11. What is the local revenue as portion of total project costs? (see Section 1.2 of OPWC Application)

$$\frac{[(\text{Local In-Kind Contribution} + \text{Local Revenues})/\text{Total Financial Resources}]$$

- | | |
|---------------------------|---------------------------|
| 20 - 50% or more | 10 - 10% to less than 30% |
| 15 - 30% to less than 50% | 0 - less than 10% |

The designated local revenue portion shall be committed by ordinance or resolution and shall state the project local share and the source of the local share, or authorize the chief financial officer to certify the local share amount and source.

12. Preferred form of funding for SCIP projects? (LTIP is for grants ONLY)

- | | |
|--------------------------------------|------------------------------|
| 10 - Credit enhancement/debt support | 6 - Direct loan, 0% interest |
| 8 - Direct loan, 3% interest | 0 - Grant |

Prorate if combined funding requested (ex. 50% grant X 0, plus 50% direct loan, 0% interest X 6 = 3 points.)

13. Is this project designated for a Procurement MBE set-aside?

Yes 2 pts **No** 0 pts

The value of professional design services (including engineering services) contained in project applications will no longer be considered in determining the MBE percentage requirements for contracts for construction or purchases of supplies or services. The application must identify the item(s) to be procured.

14. Other factors relevant to a particular project. Does the project have a significant effect on employment in District 8?

Formula: Committed Jobs + 25% of Potential Jobs = Adjusted Jobs

- 30-** 5,000 or more adjusted jobs
- 20-** 2,500 to less than 5,000 adjusted jobs
- 10-** 500 to less than 2,500 adjusted jobs
- 0-** less than 500 adjusted jobs

Committed jobs must be documented by a written commitment from the employer and include both retained jobs (those that would be otherwise lost from the region) plus new jobs. Potential jobs must be documented by a professional consultant impact study.

15. Other factors relevant to a particular project. Has the applicant entered into the County of Summit Economic Development and Job Preservation Agreement?

- 12-** Yes
- 0-** No
- (-12)-** Applicant (signatory community) found to have provided economic incentive(s) or other financial assistance to employer or business from another signatory community (poaching). Applicant will be penalized 12 points (or 5% of the total possible points) on their applications for this year and for the next year.

16. Does the project promote Smart Growth? (10 points maximum)

- Sidewalks **(2 points)**
- Bike lanes **(2 points)**
- Utilization of LEED certified construction practices **(2 points)**
- Traffic calming project **(2 points)**
- Innovative storm water best management practices (“daylighting” storm sewers, bioswales, bioretention cells, etc.) **(2 points)**

New and reconstructed sidewalks and bike lanes must represent a significant portion of the total project and span at least 50% of the project length.

17. Discretionary Points (5 points maximum for all factors except significant regional impact, which can be awarded a maximum of 40 points)

These points will be awarded after review by the Technical Advisory Committee and approval by the Integrating Committee.

- Flooding resulting in property damage
- Undersized underground utilities or numerous breaks in underground utilities and infrastructure resulting in interruptions in service or inadequate fire service
- Dangerous intersection/road section (see AMATS Traffic Crash Report)
- Catastrophic event
- Emergency disruptions in infrastructure
- Failing household sewage treatment systems (such as septic systems) and/or wells that contribute to or create significant public health concerns
- Elimination of combined sewer
- Significant reduction in infiltration/inflow to sanitary sewers
- Significant regional impact

Total possible SCIP points - **252** (including discretionary points)

Total possible LTIP points - **242** (including discretionary points)

Total points for this project:

SCIP [redacted]

LTIP [redacted]

All applicants please consult the District 8 Information Packet.

For additional assistance, please contact:

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For more information visit the District 8 Web site, <http://www.co.summit.oh.us/executive/capimprov.htm>, or the Ohio Public Works Commission Web site, www.pwc.state.us.oh.