



COUNTY OF SUMMIT

THE HIGH POINT OF OHIO

RUSSELL M. PRY, EXECUTIVE

2009 HOME INVESTMENT PARTNERSHIPS PROGRAM

APPLICATION GUIDELINES

Background:

The County of Summit is an entitlement community which receives funds from the U.S. Department of Housing and Urban Development (HUD) HOME Investments Partnerships Program. The funds are used to assist low-moderate income persons/households in Summit County (outside of Akron, Barberton and Cuyahoga Falls) by providing housing and housing services.

Available Funding:

During the 2009 HOME program year, the County of Summit is anticipating receiving **\$400,000.00** in HOME funds.

Significant Application Change:

The entire HOME application has changed from past years. The Department of Community and Economic Development will be looking at an agency's financial fitness along with ability to perform based on past contracts with the County (if applicable) or other relevant experience. The Department is also looking at the staff/board participation in the project and if the agency is collaborating with like agencies to accomplish their mission.

Applications **MUST** be typed in the space provided on the application. If additional space is needed the agency may attach additional sheets. Please do not provide any additional attachments beyond those that have been requested. If there are attachments that are requested but the agency is unable to provide, there must be an explanation regarding their omission. If at any time while completing the application, the agency has questions regarding the completion of this application, please contact Holly Miller at 330-643-8013.

Funding Limitations:

The federally funded HOME Investment Partnerships Program limits the amount of funds that can be spent in two categories: 1) At least fifteen (15) percent of HOME funds must be awarded to a Community Housing and Development Organization (CHDO); and 2) Administration (and other related activities) can not exceed ten (10) percent of the total grant. If any non-profit would like to be certified as a CHDO in Summit County, please contact Holly Miller at 330-643-8013.

Scoring Criteria:

Each HOME application will be scored this year. Agencies will receive a copy of the scoring list so they are able to self-score prior to submitting the application.

Application Process:

An original, plus two copies of the proposal must be received in the County of Summit Community and Economic Development Department. Proposals received after this date may not be accepted. No faxed or emailed applications will be accepted. Please do not staple, hole punch or bind the applications, a black binder clip should be used to keep applications and attachments together.

Please mail your proposal certified mail to:

County of Summit
Community and Economic Development
175 S. Main St.
Room #207
Akron, Ohio 44308

Attn: Holly R. Miller – Community Development Coordinator- HOME

Once a preliminary review of the application has taken place, the Community Development Coordinator will schedule a time to meet with the Executive Director and the entire Board to discuss the proposed project. If a project is funded, another meeting will be held with the Executive Director and the entire board to sign the contract. All applicants must agree to these meetings in order for a contract to be funded.

If at anytime while completing the application, you have questions regarding the proposed project and/or the feasibility, contact Holly Miller at 330-643-8013