

Residential

When do you need a permit? A building permit is required whenever a change to the structural integrity of a building is proposed, and/or finishing an area or room that was previously unfinished. Permits (Electric, HVAC and Plumbing) are required whenever an addition or expansion to an existing mechanical system(s) is proposed.

When do you need a permit? When don't you need a permit?:

1. Enlarging a window opening / or installing a new patio door- **Permit required**
2. Roof tear-off and complete shingle replacement- **Permit required**
3. Building, enlarging or replacing a deck (structural members)- **Permit required**
4. Installing new or replacing exterior siding- **Permit Required**
5. Replacing a hot water tank, furnace or A/C unit (safety device)- **Permit required**
6. Replacing fixtures that require system alterations- **Permit required**
7. Adding supply or return air ducts- **Permit required**
8. Adding an exhaust fan in an existing bathroom- **Permit required**
9. Building or placing a single-story accessory structure (storage shed) 200 Sq. Ft or less- **No permit required** / over 200 Sq. Ft.- **Permit required**
10. Replacing of existing fixtures (faucets, sinks, toilets, receptacles, switches, light fixtures) without altering existing systems- **No Permit required**
11. Same size window or door replacement(s)- **No permit required**
12. Replacing existing deck flooring material- **No permit required**
13. Adding insulation in walls or attic spaces- **No permit required**
14. Adding a 2nd layer of shingles to an existing roof- **No permit required**
15. Boarding-up a vacant home or building- **No permit required**
16. Fences 6' or less / retaining walls up to 4' in height- **No permit required**
17. New or replacement driveway / sidewalk- **No permit required**
18. Painting, papering, tiling, carpeting, cabinets, countertops and similar finish work- **No permit required**

NOTE: Exterior additions or alterations to a building, structure or property require local zoning department review and approval (refer to #3, 9, 15, 16 & 17).