



DIVISION OF BUILDING STANDARDS  
 COUNTY OF SUMMIT ♦ EXECUTIVE RUSSELL M. PRY  
 1030 E. TALLMADGE AVENUE ♦ AKRON, OHIO 44310  
 330.630.7280 ♦ FAX: 330.630.7296  
[www.co.summit.oh.us/executive/bldgstds.htm](http://www.co.summit.oh.us/executive/bldgstds.htm)

# MECHANICAL PERMIT APPLICATION

\_\_\_\_\_

PERMIT #

<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> EXISTING
<input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION	<input type="checkbox"/> REPLACEMENT

JOB ADDRESS \_\_\_\_\_  
 VILLAGE/TWP/CITY \_\_\_\_\_  
 BUILDING PERMIT# \_\_\_\_\_  
 PARCEL # \_\_\_\_\_ SQ. FT. \_\_\_\_\_  
 DATE \_\_\_\_\_ INIT. \_\_\_\_\_

## PROJECT INFORMATION:

PROJECT NAME \_\_\_\_\_  
 PROPERTY OWNER \_\_\_\_\_  
 ADDRESS STREET \_\_\_\_\_ CITY/TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 TELEPHONE # \_\_\_\_\_ CELL # \_\_\_\_\_ E-MAIL \_\_\_\_\_

HVAC CONTRACTOR \_\_\_\_\_  
 ADDRESS STREET \_\_\_\_\_ CITY/TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 TELEPHONE # \_\_\_\_\_ CELL # \_\_\_\_\_ E-MAIL \_\_\_\_\_

## PAYMENT METHOD

CHECK # \_\_\_\_\_  CASH  M/C  DISCOVER  AMEX  
 HVAC CONTRACTOR/OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
 SCOPE OF WORK/SPECIAL INSTRUCTIONS \_\_\_\_\_

## FEE SCHEDULE:

PERMITS (PLEASE CALL FOR ANY FEES NOT LISTED)	
<b>RESIDENTIAL:</b>	<b>COMMERCIAL:</b>
APPLICATION FEE ..... \$50	APPLICATION FEE ..... \$75
NEW CONSTRUCTION/ADD'T ..... \$3.50/100 SQ. FT	NEW CONSTRUCTION/ADD'T ..... \$4.00/100 SQ. FT
INTERIOR ALTERATIONS ..... \$1.75/100 SQ. FT	INTERIOR ALTERATIONS ..... \$2.00/100 SQ. FT
REPAIR/REPLACEMENT ..... \$35 EACH	REPAIR/REPLACEMENT ..... \$50 EACH
FIREPLACE ..... \$20 EACH	FIREPLACE ..... \$25 EACH
KITCHEN HOOD .....	KITCHEN HOOD ..... \$50 EACH
REFRIGERATION .....	REFRIGERATION ..... \$50 EACH
	SPECIAL INSPECTIONS ..... \$55 EACH (NORMAL BUS. HOURS)
	SUB-TOTAL .....
	1% RESIDENTIAL/3%COMMERCIAL OBBS FEE .....
	TOTAL FEES DUE .....

\*Fees are payable in advance and not refundable

PROJECT DESCRIPTION \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_