

SUMMIT COUNTY
System Administrative Committee
December 22, 2010

PRIMARYS

Kevin Read	City of Akron
David Gatie	Tallmadge Fire Department
Michael Szabo	System Administrator
Perry Surgeon	New Franklin Fire Department
Joe Tulak	Akron Board of Education
David Calderone	Coventry Fire Department
Lori Pesci	Summit County Justice Affairs
Paul Amonett	Stow Fire Department
Don Adams	Mogadore Fire Department
Paul Moledor	Cuyahoga Falls Fire Department
Jim Bowery	Munroe Falls Fire Department

ALTERNATES

Rob Ross	Akron Fire Department
David Mason	Fairlawn Police Department
Michael Benson	Copley Fire Department
Ken Starcher	Cuyahoga Falls Fire Department

GUESTS

Barbara Buckner	Summit County EMA
Steve Phillips	Akron Police Department
Leland Matheny	New Franklin
Dave Reichelt	City of Stow, L-Tronics, Inc.

The meeting of the System Administrative Committee was called to order by Chairperson Calderone on Wednesday, December 22, 2010, in the Fifth Floor Conference Room of the Akron CitiCenter Building, 146 South High Street, Akron, OH 44308.

APPROVAL OF MINUTES

Chairperson Calderone stated that Ms. McMurray volunteered to take the minutes for the November 18, 2010, meeting. Unfortunately, the minutes were unavailable for approval. Approval of minutes for the November 18, 2010, meeting was deferred to January, 2011.

CORRESPONDENCE

Chairperson Calderone stated he had no items at this time.

SYSTEM ADMINISTRATOR'S REPORT

Mr. Szabo stated that there are no current maintenance issues with the system and everything is running fine.

Twinsburg Tower project continues to move forward. We have a signed contract with GPD, who will be doing the design work for the tower.

Mr. Szabo stated that he was trying to locate some simplex 800 channels for tactical use; however, it was decided to postpone seeking these channels because rebanding was causing some chaos in the ability to get 800 frequencies.

Mr. Szabo stated that he does have an application in for 700 channels, and hopefully we will obtain a license within the next 90 days.

USER'S MANUAL

Mr. Szabo stated that the User Training Manual has gone to print, and he distributed a couple of samples of this manual to SAC Committee members for their review. This manual should be completed by the first week of January and ready for distribution.

Chairperson Calderone thanked Mr. Szabo for his efforts in preparing the User's Manual.

Mr. Szabo commented that there are currently 1600 manuals now in print; 300 (ten (10) per contracted agency) have been allocated for SAC members' use and distribution. Mr. Szabo also advised Committee members that if more copies are needed, to let him know.

Chairperson Calderone commented that this User Manual is not complete in itself and may be customized according to specific users' needs.

Chairperson Calderone also asked Committee members to be thinking about a strategy as to how these manuals will be distributed and training provided for users.

There was some discussion by SAC Committee members regarding offering training for new users. It was agreed that there should be some type of training coordinated by the SAC Committee, possibly a North, South and Central training program.

Ms. Pesci advised Committee members that there is grant funding available for Instructors' time, provided that they are not double-dipping with receiving payroll checks in addition to training compensation. Ms. Pesci also stated that the facility for the training, copies of training material, and other expenses related to training can be reimbursed through the grant. Ms. Pesci stated that this grant funding will be available through the end of February of 2011.

Ms. Pesci also stated that the grant funding can also provide an unlimited number of Training Manuals as needed, provided these are requested prior to the end of February, 2011.

Chairperson Calderone advised Committee members that Region 5 had developed a tactical communications document that has a lot of information in it that could be modified and be a part of this training program. Chairperson Calderone asked Mr. Gatie

to work with the working group to see if this document could be incorporated into this training process.

Chairperson Calderone suggested that SAC members decide to set a tentative date in January, 2011, to do an in service, "Train the Trainer" and also distribute the User's Manual.

The "Best Practices" video has been submitted to ARS Video for duplication and should be available to SAC members for viewing within the next couple of weeks.

NEW USERS UPDATE

Mr. Szabo stated that Twinsburg Township took delivery of 17 radios, and they should be a full-time user by the end of this year.

Metro Park has purchased an additional 54 radios for their system.

Recently, Boston Heights was awarded some EMA funding for radios.

Metro RTA installations are continuing.

SYSTEM TECHNICAL SUPPORT REPORT

RE-BANDING STATUS

Mr. Read advised Committee members that 250 radios are complete for rebanding. The next department for rebanding is the Summit County Department of Environmental Services.

Mr. Read stated that currently they are doing about 5 to 6 mobiles per day.

Chairperson Calderone inquired whether there was a general schedule for rebanding.

Mr. Szabo advised that rebanding of the Public Safety radios will not begin until the MARCS FRA has been signed.

There was a general discussion by SAC committee members regarding waiting until MARCS agreement is signed before rebanding Public Safety radios.

Mr. Szabo stated that if rebanding does not happen with some radios within the next year, radio warranties will not be affected; however, Mr. Szabo will check with Motorola to verify this statement.

Mr. Szabo suggested that they should wait to see how the schedule for rebanding moves along in January and then address this matter again at the next SAC meeting.

COMMITTEE REPORTS

WORKING GROUP

Mr. Gatie advised Committee members that most of this has already been discussed and a training schedule for January is being set up for Akron Police.

STATE & REGIONAL UPDATE

Chairperson Calderone stated that there were no meetings scheduled, no updates at this time.

HSR5IAC REPORT

Chairperson Calderone stated that there was no activity for this subcommittee in which to report.

STATEWIDE INTEROPERABILITY EXECUTIVE COMMITTEE (SIEC)

This committee will meet on January 18, 2011, at 10:00 a.m., at the Sheriff's Training Facility near the Akron/Canton Airport.

OLD BUSINESS

2011 GOALS & OBJECTIVES

Chairperson Calderone stated there was no discussion at this time; however, this will be an Agenda item for January meeting to adopt Goals & Objectives.

BYLAWS CHANGE

Chairperson Calderone stated that he did not have anything to report at this time, this item will be deferred to January meeting.

COPLEY/BATH/FAIRLAWN/NORTON RADIO TOWER PROJECT

Chief Benson stated that they had a kick-off meeting with Motorola on November 23rd.

Chief Benson also advised Committee members that the fleet map group is working on the fleet maps.

A draft offer was submitted to Ms. Pesci via email. This offer was based only on the value of the equipment on the tower, no extras.

Ms. Pesci stated that the Emergency Management Executive Committee is reviewing this draft first prior to anything being presented to SAC; therefore, an update will not be available by January meeting.

OWNER'S REPORT

There was nothing to report at this time.

NEW BUSINESS

Chairperson Calderone opened the floor for nominations of 2011 officers, Chairperson and Vice Chairperson. Mr. Gatie was nominated as Chairperson. No other recommendations were made.

Chairperson Calderone declined the nomination as Vice Chairperson and stated that a decision will have to be made at the next SAC Meeting.

GOOD OF THE ORDER

Chief Moledor advised Committee members that Ken Starcher is retiring after serving the City of Cuyahoga Falls for over 28 years; but he will continue to work exclusively with rebanding. The city has appointed Tom Pozza, up and coming Police Chief, as the alternate.

Mr. Szabo advised Committee members that Karen (Hunt) Gregorcic is now the Lead Utilization Supervisor for AMR (American Medical Response).

Chief Benson advised Committee members that Jim Rogers is also retiring at the end of the year. Chief Benson will be the primary, but the secondary has not been determined to date.

NEXT MEETING

Chairperson Calderone stated the next meeting is scheduled for **Thursday, January 27, 2011, at 9:00 a.m., at the Fifth Floor Conference Room of the Akron CitiCenter Building, 146 South High Street, Akron, OH 44308.**

ADJOURNMENT

The meeting was adjourned by Chairperson Calderone and he thanked everyone for a productive year.

Chairperson Calderone wished everyone Happy Holidays and a safe New Year.

/blb

Community	SAC Representatives	
	Primary	Alternate
City of Akron	Kevin Read	Robert Ross
County of Summit	Lori Pesci	Sharon McMurray
Munroe Falls	Jim Bowery	No Alternate Identified
Mogadore	Don Adams	Michael Rick
Tallmadge	Dave Gatie	Don Zesiger
Twinsburg	Robert Kagler	No Alternate Identified
Lakemore	C Bittner	Dave Carter
Akron Board of Ed	Joe Tulak	Robert Boxler
Coventry	David Calderone	John Dolensky
Norton	Mike Schultz	Michelle Toris
Airport	Todd Laps	Barry Irwin
Springfield	Victor Wincik	John Smith
New Franklin	Perry Surgeon	Dan Davidson
Green	Bob Calderone	Doug Cincurak
Peninsula	Daniel Renz	Tim Baker
Valley Fire	Charlie Reidel	Tim Baker
Humane Society	Tim Harland	No Alternate Identified
Fairlawn	Glenn Goodrich	Dave Mason
Bath	Bill Snow	Mike McNeely
Stow	Paul Amonett	Lou Dirker
Copley	Jim Rogers	Michael Benson
Clinton	Brent Frey	John Yohee
Silver Lake	Carl Harrison	Gary DeMoss
Metro Parks	Doug Sheppard	No Alternate Identified
Cuyahoga Falls	Paul Moledor	Ken Starcher
Barberton	Kim Baldwin	Bill Pfeiffer
University of Akron	Doug Stevenson	Paul Callahan
Richfield Village	Timothy Baker	No Alternate Identified

/blb

cc: File