

SUMMIT COUNTY
System Administrative Committee
June 24, 2010

PRIMARYS

Kevin Read	City of Akron
David Gatie	Tallmadge Fire Department
Glenn Goodrich	Fairlawn Fire Department
Don Adams	Mogadore Fire Department
David Calderone	Coventry Fire Department
William Snow	Bath Township
Michael Szabo	System Administrator
Mike Kallai	Barberton Police Department
Lori Pesci	County of Summit
Mike Schultz	Norton Fire Department

ALTERNATES

John Dolensky	Coventry Fire Department
Ken Starcher	City of Cuyahoga Falls
Jim Rogers	Copley Fire Department
Rob Ross	Akron Fire Department
Sharon McMurray	Summit County Sheriff's Office
Michael McNeely	Bath Police Department
Lou Dirker	Stow Police Department

GUESTS

Dave Reichelt	City of Stow/L-TRONICS
Michael Prebonick	Akron Police Department
Carly Lange	Summit County Emergency Management
Karen Gregorcic	South Summit Central Dispatch
Patrick Gaffney	Tallmadge Fire Department
Michael Benson	Copley Fire Department
Ginger Bates	Stow Police Department
Kathi Russ	Motorola
Kent Bulgrin	City of Cuyahoga Falls

The meeting of the System Administrative Committee was called to order by Chairperson Calderone on Thursday, June 24, 2010, in the Fifth Floor Conference Room of the Akron CitiCenter Building, 146 South High Street, Akron, OH 44308.

APPROVAL OF MINUTES

Chairperson Calderone reviewed the minutes from the May 27, 2010 System Administrative Committee meeting. Mr. Snow made a motion to approve the May 27, 2010 minutes; Chief Goodrich seconded the motion. The motion passed unanimously

by voice vote.

CORRESPONDENCE

Chairperson Calderone read and reviewed an email to Mr. Rick Dobbins of the County of Summit Law Department, regarding the recommendation to develop a Planning Committee for the Summit County Regional Radio System, as well as Mr. Dobbins' response to the email.

It was agreed that everyone is willing to work together towards a common goal for the System.

Chairperson Calderone would like to bring the Selection Committee together as part of the Planning Committee to discuss current issues and develop a concrete plan to bring back to the System Administrative Committee.

OWNER'S REPORT

Ms. Pesci stated that Mr. Szabo has been hired as the new System Administrator with the start date of Monday, June 21, 2010.

Ms. Pesci stated that the Owners are continuing to work towards transparency and open communication with regard to the System.

It was determined that the Owner's will filter all work requests for the System Administrator, through Chief Kallai, as the Chairperson of the Emergency Management Executive Committee.

Ms. Pesci stated that Mr. Szabo will work out of the Akron Communications Department on Triplett Avenue and the County of Summit Division of Public Safety will continue to provide administrative support.

Chairperson Calderone requested that the System Administrative Committee Chairperson be involved in the transition of the System Administrator, along with the Owners and the Emergency Management Executive Committee Chairperson.

SYSTEM ADMINISTRATOR'S REPORT

Mr. Szabo stated that he is happy to be working in the capacity of the System Administrator.

Mr. Szabo stated that e-mail is in the process of being set up, however (330) 643-8000 currently rings in to his desk.

Once the e-mail system is available, Mr. Szabo intends to send out an e-mail to everyone with all of his contact information.

REBANDING PROJECT REPORT

Mr. Read stated that the Rebanding Kickoff meeting will be held July 15, 2010, following the System Administrative Committee meeting.

COMMITTEE REPORTS

WORKING GROUP

Chairperson Calderone stated that the Working Group developed a Strategy for Post-Rebanding Programming, as distributed. It is necessary for the Strategy to be adopted prior to determining the logistics of cost and implementation of the programming.

Chief Gatie provided a Strategy overview, explaining how the talkgroups will be married together, as attached.

Chief Gatie stated that the Emergency Management Agency had some concerns with the original plan regarding health and hospitals and FIRE5 during a Mass Casualty Incident.

Ms. McMurray asked why the MAC and MERC were switched, top verses bottom.

Chief Gatie stated that it should not affect the users in the field.

Ms. McMurray's concern is for the dispatchers. She asked if it could be made consistent.

Chairperson Calderone stated that there was significant discussion regarding the location of the channels. It was determined that digital channels should not be distributed first; therefore they are listed at the bottom.

Chief Adams stated that consistency is important for the dispatchers, not for the users in the field.

Ms. McMurray agreed that whatever channels that will be used more should be listed first.

Ms. Gregorcic suggested the possibility of labeling the consoles for clarity, which would not effect the users in the field.

Mr. Szabo stated that he is not sure of the number of characters available on the consoles, however it should be possible.

Chairperson Calderone stated that MAC14 should reflect analog; it is listed in error on the template.

Chief Gatie reviewed the MAC, MAR2, MAR3 and NPSPAC programming.

Ms. Russ asked if there has been any change in access to MERC and MAC for

bordering counties. She stated that Green Fire Department is currently using MARC16 for interoperability with Stark County agencies.

Mr. Read noted that any new radios needing programming can not include MARCS. The state is not currently giving out id's at this time.

Chief Gatie made a motion to adopt the proposed Strategy for Post-Rebanding Programming, noting that MAC14 is an analog channel; Chief Adams seconded the motion. The motion passed unanimously by voice vote.

Chairperson Calderone stated that it is necessary to now determine where to begin and any necessary training associated with the programming.

Chairperson Calderone suggested training agency by agency, completed by representatives of the Working Group. He suggested possible compensation of the trainers through the IECGP grant funding.

Ms. Pesci stated that there is grant funding budgeted for training; however there are stipulations associated through the grant.

It was determined that the FY09 IECGP funding would not be able to support Post-Rebanding training, as the performance period ends December 31, 2010. It is likely that rebanding will not be completed before the end of the year.

Chairperson Calderone suggested that the Emergency Management Agency may have other grant funding available to support the training of the programming.

Chief Gatie stated that the training went well at the University of Akron. The users learned a lot, even with prior 800 MHz experience and knowledge.

After further discussion, it was determined that the Working Group will work to develop a training plan for Post-Rebanding.

Chairperson Calderone stated that there are other expenses associated with the programming.

Chairperson Calderone stated that the City of Akron has offered to provide the programming, not covered under rebanding, at no additional cost.

Mr. Read stated that Akron Communications will add the two additional zones to the radios, while the radios are in the shop rebanding.

Mr. Szabo stated that there will be expenses associated with console programming. He asked who would be responsible for those expenses.

Mr. Read stated that Akron Communications will take care of the Akron and Summit consoles.

Chairperson Calderone stated that the users are not expecting the consoles to be covered. The consoles will be programmed at the users' expense.

HSPR5IAC

Chairperson Calderone stated that Ms. McMurray is the alternate for Summit County on the Homeland Security Planning Region 5 Interoperability Advisory Committee. Ms. McMurray has been attending several trainings as the alternate for this Committee.

Ms. McMurray stated that she attended the TICP in March, which covered frequencies, usage and plans for interoperability per county. The counties were tasked to provide necessary information regarding interoperability. All of the information will then be compiled into one document.

Ms. McMurray stated that she also attended the P-25 Transition. She stated that this was a very technical training and provided assistance in developing an RFP.

Chairperson Calderone stated that the next Region 5 Committee meeting is scheduled for July 13, 2010 at 10:00 am at the Summit County Sheriff's Office Training Center.

STATE INTEROPERABILITY EXECUTIVE COMMITTEE (SIEC)

Chairperson Calderone stated that the last meeting of the SIEC was held yesterday, June 23, 2010.

Chairperson Calderone stated that the COM-L class that was held in Mansfield was very well received. The State is now planning to offer two additional classes, with information to follow.

Chairperson Calderone stated that the State is looking to adopt state-standards with regard to communications. Once he receives these standards electronically, he will then distribute them to the System Administrative Committee.

Chairperson Calderone stated that an audit of communications will begin across the state in 2011. The State is looking to associate grant funding to the audit results.

Chairperson Calderone stated that the next meeting is scheduled for August 25, 2010.

USAGE REPORTS

MAC

Ms. McMurray stated that there were 36 uses of MAC during the month of May.

MERC

No new report.

EMERGENCY BUTTON ACTIVATION

Mr. Read provided a report for emergency button activation during the month of May.

Chairperson Calderone stated that there are a significant number of emergency button activations compared to previous months. He reminded the Committee to monitor the activations within their own departments to determine if there are training issues associated with the activations.

SITE SUMMARY REPORT

Mr. Read provided the Site Summary report for the month of May.

Chairperson Calderone noted that the System was at 15% usage over the past month.

PROGRAMMING REPORT

No new programming to report.

OLD BUSINESS

COPLEY TOWNSHIP GRANT – FAIRLAWN TOWER PROJECT

Chief Benson stated that Copley Township, Bath Township, City of Norton and the City of Fairlawn recently met with Motorola and B & C to discuss the available options for the Fairlawn Tower Project. It was determined that there are three options available.

The communities then met with the Owners to discuss the available options.

There was a consensus between the communities and the Owners to gather more information regarding the P25 option.

Chief Benson noted that the communities will not move forward with any official decision without a vote or discussion with the System Administrative Committee; however there is significant information to be researched before it should be brought to the Committee for discussion.

Chief Benson stated that the communities and the Owners are looking to maintain a regional approach and would like a Working Group member involved in future meetings regarding the Fairlawn Tower Project.

Ms. Pesci thanked all of the representatives from Copley Township, Bath Township, the City of Fairlawn and the City of Norton for their open minds and open discussion regarding the regional impact of this project.

TALKGROUP CHANNEL CHANGING

Mr. Read stated that Akron Communications is still waiting on some information to determine if the issue has been resolved.

Mr. Starcher stated that he is unaware of any issues in the last thirty days.

Chairperson Calderone noted that any operational errors need to be submitted in writing to Mr. Read.

Chief Goodrich inquired about the status of the report/form for documenting problems.

Mr. Read stated that the form has been completed and will go out with the next month's meeting notice.

IECGP

Chairperson Calderone stated that he is going to request a report out of the Interoperability Emergency Communications Grant at the next meeting.

NEW BUSINESS

Ms. Pesci noted that Executive Pry has named Ms. Valerie De Rose as the alternate Owner's representative.

GOOD OF THE ORDER

Chairperson Calderone discussed the potential participation of the Region 5 COM-L's at the upcoming Talon Shield drill.

Talon Shield will include Regions 2 and 5 Search and Rescue teams, as well as other federal and state resources.

NEXT MEETING

Chairperson Calderone stated the next meeting is scheduled for **Thursday, July 15, 2010, at 9:00 a.m., at the Fifth Floor Conference Room of the Akron CitiCenter Building, 146 South High Street, Akron, OH 44308.**

SAC Representatives

Community	Primary	Alternate
City of Akron	Kevin Read	Robert Ross
County of Summit	Lori Pesci	Sharon McMurray
Munroe Falls	Jim Bowery	No Alternate Identified
Mogadore	Don Adams	Michael Rick
Tallmadge	Dave Gatie	Don Zesiger
Lakemore	Barry Saley	Dave Carter
Akron Board of Ed	Joe Tulak	Robert Boxler
Coventry	David Calderone	John Dolensky
Norton	Mike Schultz	Michelle Toris
Airport	Todd Laps	Barry Irwin
Springfield	Victor Wincik	John Smith
New Franklin	Perry Surgeon	Dan Davidson
Green	Bob Calderone	Doug Cincurak
Peninsula	Chief McCue	Tim Baker
Valley Fire	Charlie Reidel	Tim Baker
Humane Society	Tim Harland	No Alternate Identified
Fairlawn	Glenn Goodrich	Dave Mason
Bath	Bill Snow	Mike McNeely
Stow	Paul Amonett	Lou Dirker
Copley	David Sattler	Jim Rogers
Clinton	John Yohey	No Alternate Identified
Silver Lake	Carl Harrison	Gary DeMoss
Metro Parks	Grant Van Fossen	Doug Sheppard
Cuyahoga Falls	Paul Moledor	Ken Starcher
Barberton	Paul Callahan	Kim Baldwin

/tms

cc: File