

Summit County Emergency Management is performing an annual update of the Summit County's Hazard Reduction and Prevention Plan. This plan is meant to mobilize local resources and coordinate efforts among various jurisdictions, private industry and community groups to make Summit County resistant to disasters. The plan serves as a guide for community leaders pursuing prevention projects under the Emergency Management System.

Disaster can affect communities' economy, housing transportation cultural resources and natural resources. The plan identifies the hazards that affect Summit County, determine which hazards the county is at greatest risk from and work through hazard prevention needs and opportunities to prevent and reduce the effects of a disaster and increase the resiliency of Summit County. We realize that we need to think on a regional scale because disasters, like tornados and floods, do not recognized jurisdictional boundaries. It is important that we deal with these issues in a coordinated effort working in conjunction with all surrounding communities.

If an effort to look at the big picture and avoid duplication or conflict in planning, we are seeking any plans or projects that you may have that address hazard reduction or prevention. We are looking for both current and future projects to give us an idea of where we are and where we would like to be in the future. Please submit all information for consideration by the subcommittee to the Summit County Emergency Management Agency no later than DEADLINE. For more information or question, please contact Tina at (330) 643-2558.

Sincerely,

INSTRUCTIONS

COUNTY OF SUMMIT EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE HAZARD REDUCTION AND PREVENTION PROJECT PROPOSAL FORM

Please fill in the attached project proposal form for each project you would like to submit. Forms should be completed to the best of your ability. If your project is selected additional information may be required. Please indicate if answers are estimated.

Examples of the types of plan we are seeking would include: Comprehensive, Capital, Economic Development, Transportation, Emergency Management, Stormwater, Parks and Open Space and others.

1. Please list all of the communities affected by your project. Also list the groups who make up your project team. (political jurisdictions, community groups, etc.)
2. Give as much information as you can on past incident and cost that were a result. *If you need additional information see <http://www.co.summit.oh.us/executive/hazardprevention.htm> Historical Profile.*
3. How would your proposed project reduce or prevent a disaster? There are six categories of hazard reduction and prevention activities, according to the Ohio Planning Guidebook:

Preventative activities keep problems from getting worse. The use and development of hazard areas are limited through planning or regulations. Building, zoning, planning, and or code enforcement officials usually administer these activities.

Property protection is usually undertaken by property owners on a building-by-building or parcel basis.

Emergency service measures are taken during disaster events to minimize their impact. These measures are usually the responsibilities of city or county emergency management staff.

Structural projects keep hazards away from an area. Structural projects include dams, dikes and levees. These are usually long-term actions and usually having very high up-front costs and on-going maintenance cost.

Natural resource protection preserves or restores natural areas or the natural functions of hazard areas. An example of this is a floodplain or wetland area maintained in its natural state.

Public information programs advise property owners, potential property owners visitors to hazard area, as well as protect people and property from them. Public information can also increase people's awareness to their vulnerability and property risk.

3. Attach a timeline. Is this part of a bigger project? Is this part of a community Concept Plan, Emergency Operations Plan, Economic Development plan, etc.
4. How will the primary hazard impact the community? Provide a general description of land uses and development trends.
 - a) Site any case study from other communities, studies or research to support your project summery. If this is an original project, please indicate that hear.

5. Primary hazard is the original cause of loss of life and property from which the secondary hazards are derived. The primary hazards were based on the attached risk matrix approaches. Example, a tornado goes through a community knocking down power lines and bringing several inches of rain. The tornado is the primary hazard and the resulting power outage and flooding is the secondary hazard.
6. Summit County Emergency Management Executive Committee Goals for 2003
 - a) Preparedness activities are taken before a disaster occurs to try to make a coordinated response more effective. Response is defined as any activity that is taken immediately before, during or just after an emergency occurs.
7. Please indicate the total number of persons to benefit. If any of those people are outside of Summit County please indicate that here.
8. Some items to consider when estimating costs would be types and numbers of existing and future buildings, infrastructure and critical facilities located in the hazard area; estimate the potential dollar losses to vulnerable structures. *Much of this information can be ascertained from the Summit County Hazard Reduction and Prevention Plan vulnerability mapping.*
9. In-kind contributions include labor, equipment and materials that are donated to the project. Please indicate if financial information is estimated.

If you have questions or need technical assistance to complete the project proposal form, please contact the Summit County Emergency Management agency at (330) 643-2558.

DUE ON OR BEFORE _____

**COUNTY OF SUMMIT
EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE
HAZARD REDUCTION AND PREVENTION
PROJECT PROPOSAL FORM**

GENERAL INFORMATION

Applicant: _____

Address: _____

Contract Person: _____

Phone and Fax Numbers: _____

Email address: _____

Proposed Project Name: _____

1. List the community (ies), which is the focus of your project. If yours is a countywide project indicate Summit County.

2. Describe the past history of the current hazard. Include economic losses where available.

3. Describe your project. Include what steps/phases/components it will have to achieve the desired results of reducing or preventing disasters.

4a) What results do you expect when your project is completed? _____

b) What documentation/evidence is available that these steps will generate the desired results? _____

5. From the list of disasters below, indicate the primary hazard (one only) and the secondary hazard (can be more than one), which your project hopes to mitigate.

- | | | |
|---------------------|----------------|------------------|
| Flood | Tornado | Drought |
| Infectious Diseases | Winter Storms | Fire |
| Hazardous Materials | Transportation | Civil/ Terrorism |

Primary hazard _____

Secondary hazard(s) _____

6a) Your project is consistent with which of the Summit County Emergency Management 2003 Objectives? _____

b) Verify (explain) that your proposed project is not a hazard preparedness or response project. _____

7. Using the 2000 Census, estimate the number of persons who will benefit from this project. _____

8. Describe the potential impact (e.g. injury and/or economic) and estimate the costs if the primary hazard you listed occurs.

9. Financial Resources:

Local in-Kind Contributions	\$ _____	_____ %
Local Public Revenue	\$ _____	_____ %
Local Private Revenues	\$ _____	_____ %
Other Revenues	\$ _____	_____ %
Subtotal Local Resources	\$ _____	_____ %
EM Funds Requested	\$ _____	_____ %
Total Project Funding	\$ _____	_____ %

FOR OFFICE USE ONLY EVALUATOR WORK SHEET

COUNTY OF SUMMIT EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE HAZARD REDUCTION AND PREVENTION HAZARD PREVENTION PROJECT WORK SHEET

This worksheet is a tool to assist the Summit County Emergency Management Executive Committee to rank Hazard Reduction and Prevention Project in accordance with the Summit County Hazard Reduction and Prevention Plan. 5 points being the best you can score per question. Discretionary points should be based on the additional information provided on the proposal form. Projects will be rank at the discretion of the Summit County Executive Committee.

Rank the project criteria questions by circling your response on the scale below.

Project Title _____

Question 1. Number of Communities _____ Number of Groups _____

Question 2. Number and cost of historical occurrence _____

Question 3. Timeline

Question 4. Project Results and supporting research

Discretionary Points: Based on the above 4 questions, discretionary points may be awarded by the Technical Advisory Committee. These points will be awarded by unanimous agreement of the *Technical Advisory Committee* and approved by the Summit County Emergency Management Executive Committee. Circle the score below.

5=Excellent 4=Good 3=Fair 2=Bad 1=Unacceptable

Question 5. Primary Hazard

5=Winter Storm, Hazardous Materials, Transportation

4=Civil Disturbance, Terrorism

3=Flood, Infectious Diseases,

2=Other

Question 6. How does this project fit into the current objects set by the Emergency Management Executive Committee?

5=Excellent 4=Good 3=Fair 2=Bad 1=Unacceptable

