

SCSORT EXECUTIVE BOARD MINUTES

April 17, 2001

Board Member

Chief Steven Groves
District Chief Marcus Moore
Chief James Paulett

Members Absent

Annette Petranic
Dr. David Hoover

Staff/Guest

Captain Steve Wood
Sharon Ulman (S)
Mike Oberuch (S)
Dist. Chief Paul Moledor

The meeting of the Summit County Special Operations Response Teams (SCSORT) Executive Board was called to order, by Chairperson, Chief Steven Groves, on Tuesday, April 17, 2001, at 1:45 p.m., in the Emergency Operations Center, 166 South High Street, Akron, OH 44308.

CHAIRPERSON'S COMMENTS AND COMMUNICATIONS

Chief Groves stated the only correspondence received is an application from Aaron Packard, Stow Fire Department, to join the HazMat Team, a copy of which is attached hereto.

Chief Paulett made a motion to accept the application; District Chief Moore seconded the motion. The motion passed unanimously by voice vote.

Chief Groves asked if anyone had any comments or questions regarding the minutes of March 12, 2001. District Chief Moore made a motion to accept the minutes as mailed; Chief Paulett seconded the motion. The motion passed unanimously by voice vote.

HAZ-MAT DIRECTOR OF OPERATIONS REPORT

Captain Wood began the Haz-Mat Director of Operations Report by discussing the Tanker Up Right Class, scheduled for Saturday, April 28, 2001, at the Old PPG Ball Fields in Barberton. He added the start is 9:00 a.m., not 8:00 a.m., as advertised on the course announcement.

The training session for May would be a scenario at Jones Chemical from 8:00 a.m.-12:00 p.m. on Friday, May 18, 2001.

Captain Wood stated a possible drill with the Akron Fire Department would be the training session for June. He informed the Board there would be no training session in July.

Captain Wood briefly discussed an Oil/Gas Well course, which would be offered on four different dates this year (May 12-13, 2001, July 21-22, 2001, September 8-9, 2001 and November 3-4, 2001), a copy of the brochure is attached hereto. The course will cost \$35.00 per person.

Captain Wood reminded the Board that physical exams would begin in July. A letter will be sent to each individual informing them of their responsibility to have a physical by the end of the year. There is no price change; a standard exam costs \$215.00. However, there is an additional charge for members over 40, members who need a chest x-ray, etc.

Regarding communications, Captain Wood stated, in regards to the EMA Grant Award, we have quotes to purchase the radios. The vendor is sole source so the only requirement is to have the paperwork go upstairs with a copy going to the Emergency Management Executive Committee.

Captain Wood stated \$35,000 of the WMD Grant Award needs to be spent by the end of the year.

Captain Wood stated he has contacted R & R Mack Truck and was informed the PTO for the Decon Unit has arrived. It will be 2-3 days before the generator can be installed back into the unit.

Regarding detection equipment, Captain Wood stated TMX 412 meter has been located.

Captain Wood commented an SOG meeting would be held on either April 27, 2001 or April 30, 2001, at the Summit County Emergency Management Agency. These dates are contingent on Ms. Petranic's availability.

Captain Wood reviewed the items on the Blue Sheet, a copy of which is attached hereto.

Captain Wood stated a new technician's class is scheduled for Saturday, April 21, 2001.

Chief Groves made a suggestion to generate a letter to ask EMA and/or LEPC to sponsor tuition for members of the HazMat Team to attend the Oil/Gas Well course.

District Chief Moore made a motion for the Board to sponsor tuition for 10 or more HazMat members to attend this course on May 12-13 2001; Chief Paulett seconded the motion. The motion passed by voice vote.

Chief Paulette made a motion to approve the Blue Sheet; District Chief Moore seconded the motion. The motion passed unanimously by voice vote.

TROT DIRECTOR OF OPERATIONS REPORT

Lt. Jackson began the TROT Director of Operations Report by handing out an inventory of the trench trailer and an inventory of the 1989 TROT Suburban. Equipment from the Suburban will be moved to the trench trailer as soon as it is ready.

Lt. Jackson discussed the recent class that was held at The University of Akron. Approximately 100 people attended, with two-thirds of those attending being from Summit County.

The Structural Collapse training, which was paid for by last year's EMA Grant, had approximately two dozen individuals in attendance. The class was a success with the students learning a great deal of material.

Lt. Jackson passed around a rough draft of the TROT roster. He did not wish to distribute the document at this time, as it is not fully complete. Members from Franklin, Coventry, Green, and possibly Fairlawn, are not listed on this version of the roster. He added the complete list should be ready by the next Board meeting, on May 15, 2001.

Lt. Jackson stated a workday would have to be scheduled for the heavy-duty trailer to be stocked with equipment. He added he would speak with Lt. Bruce Koellner, Copley Fire Department, and find out when he is available to bring his MIG/TIG welder to convert the trailer. The heavier equipment would be transferred to the new trailer so the old trailer can be taken to Bath Fire Department for usage.

Chief Groves asked if there is adequate shelving in the new trailer.

Lt. Jackson commented there is approximately \$500.00 to purchase light/medium duty shelving for the new trailer.

Lt. Jackson reported that since the SCSORT Executive Board meeting, Barberton had a confined space fatality. The details are not yet available. However, he said the incident was handled strictly by the Barberton Fire Department.

Chief Paulett asked Lt. Jackson if he had a tentative date for the workday.

Lt. Jackson replied he would like to have the workday sometime in the next month or so.

District Chief Moore stated that during the last 240 training classes, a couple of individuals wanted to borrow the equipment for training. Therefore, he wanted to know what is the procedure for this type of situation. He added that someone told the trainees that he had given permission. However, he did not give permission to anyone to use the equipment for training purposes.

District Chief Moore stated, for example, if the team is trying to do a cooperative with the University, which will benefit the county in obtaining access to training equipment, who is the proper person to contact regarding the access of said equipment.

Lt. Jackson replied this issue has been discussed numerous times over the past few years. His understanding, which came from EMA, was that county equipment is for county team use. The use of it for any other reason is somewhat discouraged. He added if it is the will of the Board to allow anyone to use it, it could be used by anyone who wants to borrow it. He further stated his concern is that with one cache of equipment available; if someone else is using it for training, then the team couldn't have access to it if they needed it.

Chief Groves asked Lt. Jackson if this particular class, (240 class), is represented by the SCSORT Board and/or the Summit County Fire Chiefs' Association.

Not answering Chief Groves' question, Lt. Jackson replied if equipment is lent out and becomes lost or broken, there is no budget to repair and/or replace it.

District Chief Moore stated Ms. Petranic was their reason for not lending out the equipment because specific people are responsible for tracking the equipment.

Chief Paulett stated he was under the impression that lending equipment was discouraged due to a liability issue.

Chief Paulett asked if the Board should create a policy regarding the lending of equipment.

Chief Groves stated a policy should be adopted by the SCSORT Board regarding the lending of county TROT equipment. However, he doesn't want to create a policy that would cause hard feelings among departments.

Chief Groves stated the 240 Class was in conjunction with the University of Akron. Therefore, there may be a way to put a different "spin" on the situation.

District Chief Moledor stated he had spoken with District Chief Williams, who had reservations about lending the equipment to someone who isn't a team member or instructor.

Chief Groves stated he would like a one-paragraph policy, regarding the loaning of TROT equipment, to be created for the next meeting.

Lt. Jackson asked if the policy of dispatching zones for a response (i.e. South backs up North, Akron comes last) was discussed at the last Zone Coordinators meeting.

District Chief Moore answered it was Chief Gladman's wish that Akron would be called last to respond so they could stay town in case something should happen in the city. However, if help were needed, Akron would respond.

Lt. Jackson concluded his report by informing the Board that there is an Awareness/Operations program to take on the road, via The University of Akron, for anyone in the county who wants to use it. He quickly demonstrated the program for the Board on his laptop computer. The program briefly covers OSHA regulations.

FINANCIAL REPORT

Mr. Oberuch presented the Financial Report, a copy of which is attached hereto.

Mr. Oberuch reviewed the HazMat Budget. He stated everything is pretty much the same; however, the Henry Bierce Purchase Order needs to be totaled out as it is one of the older purchase orders.

Mr. Oberuch asked Captain Wood if he had a time frame in regards to taking the trailers over to R & R Mack Truck.

Captain Wood replied he hopes to do that within the next month.

Chief Groves asked Mr. Oberuch to clarify that the radios, which were just ordered, would not appear on the HazMat budget since they are supposed to be through Emergency Management.

Mr. Oberuch replied that Chief Groves' statement is correct.

Mr. Oberuch stated the TROT budget is the same as the last meeting. He asked District Chief Moledor if any equipment had been received from Safety Solutions. He informed District Chief Moledor that he has not received any bills.

District Chief Moledor replied that he had given the packing slips to Mr. Oberuch. Obviously, equipment has been shipped and Mr. Oberuch needs to contact Safety Solutions regarding billing statements.

Mr. Oberuch stated Murdoch Safety Equipment purchase order needs to be totaled out.

Lt. Jackson stated if the amount of that purchase order was approved on the green sheet, then District Chief Moledor could go to Murdoch and purchase \$95.06 worth of hose attachments so the money could be spent instead of totaled out.

Mr. Oberuch answered since District Chief Moledor is approved for that amount; he could go to Murdoch and purchase whatever he needs.

Mr. Oberuch stated he might need to close the supplies and equipment blankets. Since these types of purchase orders are currently on a six-month rotation, if there is no activity on them, they must be closed out. He planned to re-open them as soon as possible. If they were closed out, he would inform the Board of the new purchase order number when he attains it.

District Chief Moore made a motion to accept the budgets as presented, Chief Paulett seconded the motion. The motion was passed unanimously by voice vote.

MEDICAL REPORT

Due to Dr. McMullen's absence, there was no medical report presented.

NEXT MEETING

Chief Groves stated the next meeting is tentatively scheduled for **Tuesday, May 15, 2001, at 1:30 p.m., at the Emergency Operations Center, Akron Municipal Building, 166 South High Street, Akron, Ohio 44308.**

District Chief Moore made a motion to adjourn; Chief Paulett seconded the motion. The motion passed unanimously by voice vote.

OTHER BUSINESS

There being no further business to come before the SCSORT Executive Board, the meeting was adjourned at 2:35 p.m.

Respectfully submitted,

CHIEF JAMES PAULETT
Secretary

/slu

Attachments

cc: File