

SCSORT EXECUTIVE BOARD MINUTES

November 29, 2000

Board Member

Dr. David Hoover
Acting Chief Jim Paulett
Annette Petranic
District Chief Marcus Moore
Chief Steve Groves

Members Absent

Staff/Guest

Dr. Mary Jo McMullen
Lt. Fred Jackson
Sharon Ulman (S)
Mike Oberuch

The meeting of the Summit County Special Operations Response Teams (SCSORT) Executive Board was called to order by Chairperson, Dr. David Hoover, on Wednesday, November 29, 2000, at 1:35 p.m., in City Council Conference Room #2, Akron Municipal Building, 3rd Floor, 166 South High Street, Akron, Ohio 44308.

CHAIRPERSON'S COMMENTS AND COMMUNICATIONS

Dr. Hoover asked if anyone had any comments, questions or corrections to the minutes of the October 24, 2000 meeting.

Dr. McMullen asked for a notation to be made that she is not a Board member.

Dr. Hoover stated if there were no other corrections or additions to the minutes, then he would like someone to make a motion to approve.

District Chief Moore made the motion; Ms. Petranic seconded it. It passed unanimously by voice vote.

Dr. Hoover stated the correspondence for the Board's review was a letter from Bill Snow, Bath Township, hereto attached to said minutes, regarding a meeting he had attended with Karen Doty. An application from Lt. Tom Peddle, Akron Fire Department, was passed around for the Board's review.

District Chief Moore informed the Board there will be a graduation for the Fire/Medic recruits on December 8, 2000 at 6:00 p.m. to be held at the United Methodist Church on Mill Street.

HAZ-MAT DIRECTOR OF OPERATIONS REPORT

Chief Groves presented the Haz-Mat Director of Operations Report.

Chief Groves stated an application was received from Michael Laing, Twinsburg Fire Department, for the position of Haz-Mat Technician. He passed it around for all present to review.

Dr. Hoover asked for a motion to approve the application.

Ms. Petranic asked Chief Groves if this is the only new member for this year? Chief Groves replied he also has a member from Cuyahoga Falls. A new team members class is held when there are enough students.

Ms. Petranic made the motion to approve Michael Laing's application; District Chief Moore seconded it. It passed unanimously by voice vote.

Chief Groves spoke briefly on the 2001 Training Schedule. A majority of the 2001 training schedule deals with Weapons of Mass Destruction/Terrorism. Chief Groves stated the December training will be dealing with Radiation. January's training session will consist of chemical emergencies.

Chief Groves stated there has been miscommunication regarding training dates. He stated if the newsletter is no longer going to be published, team members need to be notified of training dates through some other form of communication, i.e. paging or the web page.

Ms. Petranic asked why the newsletter was stopped. Mr. Oberuch replied there was never anything new to report except the training dates. Therefore, it was decided the newsletter would be put on hold for awhile.

Acting Chief Paulett asked if training notices could be mailed to the training officer at each department. Chief Groves answered it would be a better idea for the notices to be mailed to the individual team members. The newsletter will begin with the December meeting of Zone Coordinators.

Chief Groves announced Chief Ron Floyd's retirement open house is scheduled for Friday, December 1st from 11:00 to 1:00 p.m.

Dr. McMullen reported that in regards to the SOG Committee, the Weapons of Mass Destruction protocol has been typed up and the Zone Coordinators are reviewing it.

Chief Groves stated Findlay Fire has looked at the belt that was replaced on unit 3816. They have determined the belt purchased by Akron Fire was the wrong belt and they are at a loss to explain why this unit keeps having belt problems. A drawer slide has been replaced on this unit as well.

Chief Groves gave a brief statement regarding the status of needed repairs and equipment. He stated a generator is needed for the Decon Trailer. This item was placed on the Blue Sheet in June. The Board approved this item and at the time, it was believed to have had a price of approximately \$8,000. However, it is now going to cost \$12,000.

He stated he has amended the Blue Sheet to reflect the change. The CL266 meter is now in working order. He further added the team is reviewing a new 5-gas meter.

Under the PPE, under the Weapons of Mass Destruction, Chief Groves stated that he has a list from Captain Wood detailing what has been accomplished. He asked Mr. Oberuch if there was anything in addition to what he had.

Mr. Oberuch inform the Board he read over the bid packets on the SCBA and Ms. Petranic signed the approval today. The reading before county council is scheduled for January 2, 2001. It will go to committee on January 8, 2001. The actual date for it to go out to bid is February 13, 2001.

Chief Groves read off some of the items that are being placed on the Blue Sheet. These items include a cylinder of calibration gas for the CL266 meter, hose fitting board, which is to be mounted on the Decon unit, 50 5-gallon plastic buckets, replacement tires for two trailers and the re-submission of the generator with the approximate new estimate. Dr. Hoover asked for a motion to approve the Blue Sheet. Acting Chief Paulett made the motion; Ms. Petranic seconded it.

As for the funding for the generator, Chief Groves initiated a brief discussion on the subject. It was agreed that a new generator needs to be purchased as opposed to going with a portable generator.

Mr. Oberuch passed out a budget summary sheet detailing the unencumbered purchase orders and briefly explained what money is available for the supplies/equipment that is needed.

Dr. Hoover initiated a discussion regarding the repair of the truck 3816 and its continuous belt problems.

Chief Paulett stated he knows a gentleman, from Lodi, who repairs fire trucks and related equipment. It was the major consensus of the Board that the problem needs addressed as opposed to replacing the belts every time they break.

Dr. Hoover asked for a motion to approve \$500.00 to have the vehicle evaluated and repaired. Acting Chief Paulett made the motion; District Chief Moore seconded it. It passed unanimously by voice vote.

Chief Groves passed around a notice received from Preble County EMA regarding the auctioning of their HazMat vehicle. He stated if anyone is interested in placing a sealed bid to speak now. Acting Chief Paulett made a motion to make a bid of \$1501.00 for the Haz-Mat vehicle; District Chief Moore seconded it. It passed unanimously by voice vote.

District Chief Moore asked Chief Groves if the TMX meter is still missing. Chief Groves answered affirmatively. Dr. Hoover asked Chief Groves if he would like to make a

motion to purchase a replacement meter. Chief Groves answered he would like to wait until the December meeting before that idea is put into action.

TROT DIRECTOR OF OPERATIONS REPORT

Lt. Jackson presented the TROT Director of Operations Report.

Lt. Jackson informed the Board that the new trailer has been ordered and will be delivered in mid-December or mid-January, 2001 depending on the parts being available in the factory.

Regarding ordering controllers for the air struts, Lt. Jackson stated Lt. Moledor found a vendor that sells this item for \$802.00 rather than the vendor selling the same item for \$900. Lt. Jackson stated Lt. Moledor wanted the Green Sheet amended to reflect the change in price. Ms. Petranic stated the Green Sheet does not need to be amended since the order process has not begun.

Lt. Jackson initiated a discussion on the Sears Hardware billing statement. Lt. Moledor informed him that he had called the EMA office and was given a purchase order number by Mr. Oberuch. Chief Groves inquired what was purchased. Lt. Jackson stated it was determined that the wheelbarrows were in such disrepair that a hand truck was purchased to replace them. Ms. Petranic stated according to county procedure, if a blanket purchase order is not dated before the billing date, then the bill may not be able to be paid. The person who bought the item would then be responsible for paying the bill. EMA cannot approve purchasing for Haz-Mat or TROT without coming to the Board.

Chief Groves stated there should be discretion for emergency purchases. Ms. Petranic agreed with Chief Groves. However, this hand truck was not an emergency purchase.

Ms. Petranic stated the EMA office must be contacted before items are purchased so she can obtain approval from the county. Acting Chief Paulett made the motion for EMA to be contacted in order to obtain a purchase order number; District Chief Moore seconded it. It passed unanimously by voice vote.

Lt. Jackson stated the TROT roster is being reviewed so the names of actual team members can be confirmed. A database is being prepared and will include the team members' names, their specialties and at what level they are trained. The Zone Coordinators are confirming this. Lt. Jackson stated he would have copies of this database to pass out during the January meeting.

Mr. Oberuch asked who is managing this project. Lt. Jackson stated all the Zone Coordinators who attended the last meeting were given assignments for their respective members. Mr. Oberuch stated he wanted to know who was going to manage this project. Lt. Jackson stated he would be managing overall.

Mr. Oberuch asked if the same database format that Assistant Chief Calco used is being used to implement the new database. Lt. Jackson responded it would be a new database entirely.

Lt. Jackson passed out copies of the Summit County TROT SOG. These copies dealt with minimum amount of training, minimum amount of hours, and qualifications.

Ms. Petranic informed Lt. Jackson that the EMA office has received several calls from different fire departments requesting a copy of the TROT SOG. Is there any reason why? Lt. Jackson responded EMA is receiving the calls because these departments have contacted him and he has referred them to EMA for the copies. Ms. Petranic explained she had concerns because she wasn't sure EMA had current copies of the TROT SOG.

Ms. Petranic asked if the EMA office was supposed to make copies for those who call and request it. Lt. Jackson stated it used to be a rule that the SOG was not to be copied because all new TROT members were suppose to receive an "official" copy.

FINANCIAL REPORT

Mr. Oberuch presented the Financial Report.

Mr. Oberuch asked if there were any questions regarding the HazMat budget.

Since there were no questions, Mr. Oberuch went on to discuss and explain the TROT budget. Afterward, he asked if there were any questions.

Before closing his presentation, Mr. Oberuch stated Chief Groves wanted to amend the Blue Sheet to reflect the purchase of modems for the LEPC computers.

Dr. Hoover asked for a motion to amend the Blue Sheet. Chief Groves made the motion; Acting Chief Paulett seconded it. It passed unanimously by voice vote.

MEDICAL REPORT

Dr. McMullen stated she had nothing to present for the medical report.

NEXT MEETING

Dr. Hoover stated the next meeting is tentatively scheduled for Tuesday, December 19, 2000 at 12:30 p.m. at the Emergency Operations Center, Akron Municipal Building, 166 South High Street, Akron, Ohio 44308.

Dr. Hoover asked for a motion to adjourn the meeting.

District Chief Moore made the motion; Acting Chief Paulett seconded it. It passed unanimously by voice vote.

OTHER BUSINESS

There being no further business to come before the SCSORT Executive Board, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

JAMES PAULETT, ACTING CHIEF
Secretary

/slu

Attachments

cc: File

