

**SUMMIT COUNTY EMERGENCY MANAGEMENT
EXECUTIVE COMMITTEE
June 16, 2011**

MEMBERS PRESENT

Robert Ross, Chairperson (P)
Heidi Swindell (A)
Jim Nelson (A)
Bill Holland (P)
David Calderone (P)
Bob Carter (A)
Linda Murphy (A)
Jill Skapin (P)
Valerie De Rose (P)
James Nice (P)
Michael Prebonick (A)
Al Bollas (P)
Fred Zuch (P)
Dale Panovich (P)

MEMBERS ABSENT

Paul Callahan (A)

ALTERNATES, GUEST AND STAFF

Tommy Smoot (S)
Carly Lange (S)
Dan Stimmel (S)
Michael Szabo (S)
Dante Ursetti (S)

The meeting of the Summit County Emergency Management Executive Committee (EMEC) was called to order, by Chairperson Ross, on Thursday, June 16, 2011, at 10:01 am, in the Summit County Emergency Operations Center, Akron Municipal Building, 166 South High Street, Akron, OH 44308.

APPROVAL OF MINUTES

Chairperson Ross reviewed the minutes from the April 21, 2011 meeting.

J. Skapin made a motion to approve the April 21, 2011 minutes; D. Calderone seconded the motion. The motion passed unanimously by voice vote.

CHAIRPERSON'S COMMENTS AND COMMUNICATIONS

Chairperson Ross reviewed the correspondence received by the Emergency Management Executive Committee.

Chairperson Ross reviewed the letter from the Ohio Emergency Management Agency regarding the Severe Weather Poster Contest winners (2) from Our Lady of the Elms.

Chairperson Ross read the City of Barberton mitigation planning grant letter.

Chairperson Ross read the OEMA grant email which was a review of the grant cuts across the state. No significant drop in EMPG, 50% reduction in SHSP and only Cleveland and Cincinnati will receive UASI funding.

Chairperson Ross reviewed a letter about special project grant applications thanking individuals for applying and the award amounts.

Chairperson Ross reviewed the letter from Jim Nelson of Bath Township regarding the National Ski Patrol.

Val forwarded the information to Marlene Martin to follow up with MRC volunteer database.

Chairperson Ross mentioned the EMA agreements with the University of Akron.

OLD BUSINESS

None

NEW BUSINESS

Committee discussed their goals moving forward. Would like to create small subcommittee that would meet to review and develop goals for EMA and report to the Executive.

Committee reviewed handouts and goals.

F. Zuch asked about who, when and where would there be a Public Information Officer. V. DeRose stated that there would be multiple ones in the event of a disaster that would develop one message. Chairperson Ross said that there is a need for everyone to understand the process. D. Calderone talked about the ricin incident and how public information was a concern and an area of deficiency.

D. Calderone brought up the Emergency Operations Plan (EOP). He stated that the Summit County Fire Chiefs Association requested that an Incident Management System annex be added to the EOP and listed as a goal. V. DeRose stated it would be added as an appendix to the EOP. She stated how this is in process but she is looking into hiring a contractor. Chairperson Ross stated that Chief Gemind was at the meeting to review the annex, and how everyone involved was in agreement.

D. Calderone made a motion to add the Incident Management System (IMS) as an appendix to the current EOP. He wanted this to be added as a short term goal that should be attainable in 2011/2012. F. Zuch seconded.

J. Skapin asked for some clarification. D. Calderone stated that currently each annex and appendix individually addresses incident management and the motion would develop an additional appendix to cover incident management systems.

Chairperson Ross stated that not all annexes would be amended at this time, but upon review, the language will then refer to the IMS appendix. D. Calderone said yes and

cited the MCI referencing the SCFCA IMS. He stated that this should be a national system not just one of the SCFCA. B. Carter asked for clarification that the motion is to add development of an appendix to short term goals (yes). Motion carried by voice vote with no abstentions.

D. Calderone made motion that as amended the Committee adopt the 2011/2012 SCEMA goals. Motion passed by voice vote with no abstentions.

Committee reviewed the revisions to the EOP. D. Stimmel reviewed process as requested by the SCFCA at the last EMEC meeting. F. Zuch was looking for a vote. V. DeRose stated that she would like everyone to take it back and review so that Committee could vote at the next meeting. B. Carter suggested that stakeholders and key individuals involved should be identified. D. Stimmel suggested that may be difficult to determine. D. Calderone said we are not looking for specific names rather positions currently sitting on Committee. For example, there could be 2 reps from SCFCA, 1 medical advisor and 1 ARHA representative. The Committee needs to make sure that we have the right people at the table. B. Carter suggested that there could be a schedule for review. D. Calderone suggested periods of time and not dates. For example, the EOP revisions could be out for review for two weeks, etc.

V. DeRose is looking for the support of 3 Fire Chiefs. She stated that the MCI was posted on the SCFCA website for review on March 11, 2011. There have been no responses or feedback.

D. Calderone stated there are a lot of concerns with the process. Indications from conversations that he has had indicate that representatives don't feel the plans are a requirement. They feel that they are more of a guide or suggested tool, i.e. elective. Chairperson Ross stated that he is looking for official approval at the next meeting.

EMA AND SUBCOMMITTEE REPORTS

Emergency Management Agency Report

V. De Rose talked about the Functional Needs Workshop and how Trustee Dale Panovich and Chief Carter presented.

V. DeRose spoke about the Domestic Preparedness Steering Committee Retreat that is to be held on September 21-23. She asked that anyone that would like to attend, please RSVP as soon as possible.

V. DeRose stated that the bomb trucks are in. CERT Training will be held. She discussed our new office and how an open house would be held in August.

V. DeRose discussed NIMS rollup and maintaining up to date certification by August 31, 2011. Need to take the ICS 300/400 by that date.

V. DeRose talked about the Decontamination/MCI trailers, SORT/IMAT and how the ECC is to educate the dispatchers on resources that are available.

T. Smoot talked about Reverse Alert, the public notification system, and how an SCEMEC Meeting, 06/16/11

informational campaign is being developed. EMA is currently looking at the use of Brush Buddy's and flashlights with the Reverse Alert logo. This campaign is to encourage people to register additional contact information that is not available in the White Pages.

F. Zuch wanted to know how you get people to sign up. D. Calderone wanted to know if there are guidelines coming. V. DeRose stated that they have been available since March. D. Panovich stated that they are already on Copley's website. J. Nice asked if there is an informational site that lists the messages that are released. J. Skapin said they will add a banner to reversealert.net to scroll messages. V. DeRose thought that was a great idea. J. Skapin wanted everyone to be aware that may not always be feasible because staff may be at home, no power, etc.

M. Szabo suggested updating all dispatch pagers to Everbridge for notification. V. DeRose thought was a great idea and will work with Sharon. H. Swindell thought it would be helpful to add at the end of the message, "for further information..." There could be links on the website to other articles that would have more information. M. Szabo asked if there is a number. V. DeRose said that it is the County phone number/voice mail that has information regarding the message.

J. Nice asked if we could use "Alert" rather than "Reverse Alert" as it could be confusing to the public. J. Skapin stated how Reverse Alert was coined several years ago because "Reverse 9-1-1" was copyrighted. D. Calderone suggested using Summit County Emergency Alert. J. Skapin stated she would look into what's available and not copyrighted.

D. Calderone thought there should be training on when, where and how the system would be used. T. Smoot said that is currently being discussed in the communications subcommittee. B. Carter said they are looking at the end of summer.

T. Smoot spoke about the HSEEP training to be held at the University of Akron. He also discussed WebEOC and how the triage board for the hospitals is looking at testing it with a tabletop exercise.

D. Stimmel spoke about the ongoing revisions of the EOP and Hazard Mitigation Plan. He also spoke about vendors for MCI equipment purchases.

C. Lange talked about grants and the close out of FY08. She talked about expending the FY09/FY10 grants. She said that we are waiting on the release of award amounts for FY11.

Summit County Health District

None

800MHz Radio System Report

Mr. Szabo stated that there have been no issues/problems. He stated that rebanding would be discussed at a meeting on September 7, 2011. He said there have been delays with MARCS signing an FRA with Sprint. Sprint has agreed to warranty any programming if changes are made. MARCS is going to move forward with the

rebanding.

M. Szabo said that he is waiting for 700 MHz approval.

M. Szabo also discussed MARCS ID's. OEMA wants several MARCS ID's back since half of the radios have not been used since 2005.

All these conversations have been informal but he anticipates a formal request next week and to work with SAC to determine who will give back ID's.

M. Szabo talked about how the Green Tower security camera system is to be funded with SHSP.

He also discussed new users and how Macedonia is to come on with 9 radios. There is to be a demonstration with AMR soon.

D. Calderone wanted to know the general time frame for rebanding. M. Szabo said that would at least be another year, with subscriber units first and then infrastructure, which may take 3-4 years.

F. Zuch wanted to know who is responsible for rebanding. M. Szabo said that on a local level, Motorola is taking the lead. A lot of players will be involved like Sprint, FCC, etc.

Chairperson Ross spoke for Akron Fire stating that the majority of Akron Fire has MARCS that are not being used but there is a significant need if there is a large scale incident.

M. Szabo stated MARCS is looking to disable ID's and hold a 1,000 for emergency use. J. Skapin wanted to know the reason that we are giving them back. M. Szabo said the cap had been reached and no other ID's are available for new users for daily operations.

M. Prebonick said that there has been a lot of discussion at the working group to voluntarily give back what is "not needed" and maintain control of those we "do need". M. Szabo stated again that they still would be available in a disaster

Domestic Preparedness Program

Ms. De Rose spoke about the DSPC retreat, having the Bomb Vehicle in, and how the SWAT vehicle for Portage County will be delivered in a day or two. She also spoke about anticipating the delivery of the Decon vehicle. With possible funding cuts, she felt that training on the current vehicle is becoming more of a priority.

Incident Management Assistance Team

D. Calderone is looking to bring trailer to August meeting for review. He will also present activation policy for review.

Citizen Corp Council

They are looking to meet in the fall. Need a date that Russ Pry is available as he is chair.

SWAT Collaboration Study

A. Bollas believes a lot of money is being wasted with certain problems preventing collaboration. There needs to be 3 teams with shared training and resources. There is no need for smaller teams with overtime and equipments costs being so significant. The University of Akron should be combined with the Akron Police Department or the Summit County Sheriff's Office.

J. Nice stated there is a lot of training involved and is very difficult for smaller departments to be fully prepared for the high risk incidents. L. Murphy suggested the use of MOU's.

D. Calderone stated that HAZMAT should be used as the model with redundancy of personnel and equipment as one policy. EMEC should state position that we only support one model.

M. Prebonick state that the initial goal was for collaborative training.

D. Calderone stated that the policy shouldn't say how or should it be done but that this is what we are going to support/fund.

J. Nice stated that data is out there that smaller departments need support in maintaining resources to respond safely.

D. Calderone asked where the Committee goes from here. Do we write a position statement and adopt it? D. Calderone to work with A. Bollas to develop a position statement to present at the next meeting.

GOOD OF THE ORDER

ODH offers a class but meets no criteria or guidelines. Members need to be aware of what is being attended.

NEXT MEETING

Chairperson Ross stated that the next meeting is scheduled for **Thursday, August 18, 2011 at 10:00 a.m., in the Emergency Operations Center, 166 South High Street, Basement Level, Akron, OH 44308.**

ADJOURNMENT

F. Zuch made a motion to adjourn and D. Calderone seconded the motion. Meeting adjourned at 12:06 p.m.

Respectfully submitted

Emergency Management Agency

/cml

cc: File