

**SUMMIT COUNTY EMERGENCY MANAGEMENT
EXECUTIVE COMMITTEE
February 19, 2009**

MEMBERS PRESENT

Mayor Al Bollas, Vice Chairperson (P)
Chief Steve Finical (P)
Annette Petranic
Steve Libby (P)
Chief Rick Racine (P)
Jill Skapin (P)
Dale Panovich (P)
Chief Larry Bunner (P)
Gus Kabbara (P)
George Romanoski (P)
Fred Zuch (P)

MEMBERS ABSENT

Chief Mike Kallai (P)
Chief Gary DeMoss (A)

ALTERNATES, GUEST AND STAFF

Tommy Smoot (S)
Valerie De Rose (S)
Bob Scarlatelli (G)
Chief David Calderone (A)
Chief Paul Callahan (G)
Heidi Swindell (A)

The meeting of the Summit County Emergency Management Executive Committee was called to order, by Chairperson Al Bollas, on Thursday, February 19, 2009, in the Summit County Emergency Operations Center, Akron Municipal Building, 166 South High Street, Akron, OH 44308.

Introductions were made for the new members of the Summit County Emergency Management Executive Committee.

APPROVAL OF MINUTES

Chairperson Bollas reviewed the minutes from the December 5, 2008 meeting.

Mr. Romanoski inquired about the names of the five communities that responded to the System Administrative Committee User Agreement Survey. He would like that information to be able to provide them with the new, amended User Agreements. Mr. Romanoski requested that information from Chief Calderone.

Mr. Romanoski stated that there are discrepancies between Ms. Panovich's recommendation to hold off on any action with the City of Akron, with regard to payment for the System Administrator until February, 2009 and Mr. Zuch's motion to send a letter to Mayor Plusquellic.

Mr. Romanoski stated that the letter sent to Mayor Plusquellic reflects verbiage that is not supported by the minutes.

Mr. Libby stated that the letter reflects the minutes, in that the discussion of payment for the System Administrator spurred the conversation regarding contingency in the event that Mr. Scarletelli is no longer the System Administrator.

Ms. Panovich made a motion to approve the December 5, 2009 minutes; Chief Racine seconded the motion. The motion passed by voice vote with one opposed.

CHAIRPERSON'S COMMENTS AND COMMUNICATIONS

Chairperson Bollas reviewed the following correspondence for the Emergency Management Executive Committee:

Per the December 5, 2008 meeting, a letter was sent to Mayor Plusquellic regarding contingency planning for the 800 MHz Regional Radio System and the City of Akron's role, in the event that a System Administrator is not employed.

A letter was received from the City of Cuyahoga Falls, withdrawing their application for the Emergency Management Hazard Mitigation Grant.

A letter was received from the County of Summit Engineer's Officer designating Mr. Gus Kabbara as the primary representative with Ms. Heidi Swindell as the alternate representative to serve on the Emergency Management Executive Committee.

OLD BUSINESS

Emergency Management Grant

Ms. Petranic distributed and reviewed the documents regarding the history of the Emergency Management Executive Committee as well as the responses to the questions specifically asked at the Grant Application meeting.

Ms. Skapin stated that she was recently informed of the possibility of funding through a COPS grant that could support the Summit County Sheriff's Office request for a Bomb Robot. She inquired if there was the ability to hold the current Emergency Management Grant funding.

Ms. Petranic stated that the grant funding can be held, but the grant time period does not extend. The grant funding must be spent by February, 2010.

Ms. Petranic noted that the funding can only be provided to those applicants that previously submitted applications. It is not allowable to support any new grant applications.

1. City of Norton Police Department – Advanced Lighting System

Chief Calderone advised that there are other services available throughout Summit County to support emergency lighting.

2. Village of Richfield Divisions of Police and Fire – Emergency Interoperability of Communications

Ms. Skapin stated that funding this application would not support the current goal of the Emergency Management Executive Committee, to continue to support the established county-wide 800 MHz communication system.

3. Summit Metro Crash Response Team (SMcRT) – Sokia Total Station

Chief Finical stated that he confirmed that the Summit County Sheriff's Office Total Station is currently in-service and available to the SMcRT when needed.

Chief Calderone stated that the application provided conflicting data. He suggested recommending that SMcRT reapply in the future.

4. Sagamore Hills Township – Generator for Emergency Shelter

Ms. Panovich stated that this application do not necessarily satisfy the support of the entire county.

5. Summit County SWAT Teams – Corner Weapons Platforms

Ms. Petranic stated that the application is requesting six Corner Shot Weapon Platforms. There was the suggestion to support two devices.

Chief Callahan made the recommendation to award two Corner Shot Weapon Platforms, and based on the numbers of responses, issue one to the Summit County Sheriff's Office SWAT Team and one to the METRO SWAT Team, and the equipment would be available to the other SWAT Teams, as needed, for a total of \$10,000.00 The City of Akron SWAT team currently owns a Corner Shot Weapon Platform.

6. Summit County Special Operations Response Team

The Summit County Special Operations Response Team was asked to prioritize their funding requests.

The equipment was prioritized as follows:

1. Photovac Micro Flame Ionization Detector (FID)
2. Marine Sonic Centurion Side Scan Sonar
3. 14 foot jon boat
4. Ohura First Defender Hand Held Ramen Spectrum Instrument

Ms. Skapin made the recommendation to award the FID to the Summit County Special Operations Response Team, for a total of \$10,090.00.

7. Summit County Sheriff's Office – Bomb Robot

Chief Calderone made the recommendation to hold a total of \$33,910.00 pending the status of the COPS grant that could support the request for a Bomb Robot.

Ms. Skapin suggested the use of the funding to be used as a match, if necessary, for the COPS grant.

Chief Calderone stated that it would be necessary to revisit the remaining applications at the next meeting.

Ms. Skapin made a motion to award \$10,090.00 to the Summit County Special Operations Response Team to purchase a Photovac Micro Flame Ionization Detector (FID) and \$10,000.00 to the Summit County SWAT Teams to purchase two Corner Shot Weapon Platforms to be issued to the Summit County Sheriff's Office SWAT Team and the METRO SWAT Team, and hold the remaining \$33,910.00, pending the status of the COPS grant to support the Summit County Sheriff's Office request for a Bomb Robot; Ms. Panovich seconded the motion. The motion passed unanimously by voice vote.

Ms. Petranic distributed copies of the Summit County Emergency Management 2009 Strategic Plan. She reviewed the document that was developed at the Summit County Emergency Management Executive Committee/Domestic Preparedness Task Force Retreat, with input for the Domestic Preparedness Task Force subcommittees.

Ms. Petranic is looking for any suggestions or corrections no later than Friday, February 27, 2009. Once the document is finalized, it will be sent out to all elected officials, hospitals, health departments, police chiefs and fire chiefs.

Ms. Petranic reviewed the document that was developed by Tommy Smoot regarding the recent Presidential Declaration for the windstorms in September, 2008. She stated that Summit County received 75% of the total requested reimbursement. Summit County was the only county in northeast Ohio to be added to the Declaration.

Ms. Petranic stated that receiving reimbursement has opened up funding for other economic development projects within Summit County.

Mr. Kabbara stated that the County of Summit Engineer's Office did not submit the full amount for reimbursement. He stated that he has talked with FEMA and they are willing to accept further information from the Engineer's Office.

NEW BUSINESS

Ms. Petranic distributed and reviewed the Goals and Objectives developed for 2008 and inquired about any suggestions or amendments for 2009.

Ms. Skapin made a motion to approve the Goals and Objectives for 2009; Chief Finical seconded the motion. The motion passed unanimously by voice vote.

Ms. Petranic reviewed the proposed budget for 2010 that was distributed to the Body. She is looking for approval of the budget at the April meeting.

Ms. Petranic stated that it is necessary for elections to take place for the Chair and Vice Chair of the Emergency Management Executive Committee.

To date, Tim Wilmoth of the Summit County Sheriff's Office was serving as Chair and Mayor Al Bollas was serving as Vice Chair of the Emergency Management Executive Committee.

Ms. Petranic stated that Chief Mike Kallai of the City of Barberton Police Department expressed his interest as Chair of the Committee.

After further discussion, Mr. Romanoski made a motion to appoint Mayor Al Bollas as Chair and Chief Mike Kallai as Vice Chair of the Emergency Management Executive Committee; Mr. Zuch seconded the motion. The motion passed unanimously by voice vote.

Mr. Zuch distributed copies of a newspaper article regarding a 9-1-1 simulator to teach kids how to dial 9-1-1.

Valerie De Rose stated the Summit County currently has the 9-1-1 Starz Simulator, which is available to all communities within the County.

Chairperson Bollas expressed his concern of the overhead spraying of chemicals and inquired about the use of the Reverse Alert System as notification when these sprays take place.

Ms. Petranic stated that the policies developed for the Reverse Alert System do not allow for the system to be activated unless there is an immediate health hazard.

Mr. Zuch expressed his concern of 'bad public relations' when a grant is denied.

Chief Finical stated that the Grant Criteria Subcommittee was developed to handle those types of situations.

Chief Calderone made a recommendation that the Grant Criteria Subcommittee meet with applicants to explain the process of voting.

The Committee is looking for the Grant Criteria Subcommittee to report out at the next meeting.

EMA AND SUB-COMMITTEES REPORTS

EMERGENCY MANAGEMENT AGENCY REPORT

Ms. Petranic stated that the Emergency Management Agency has a Mass Casualty Exercise scheduled for April 29, 2009 with the Akron Canton Airport. She stated that everyone is welcome to attend. If anyone is interested in participating as an observer in the EOC, contact the Emergency Management Agency.

Ms. Petranic stated that the scenario for the drill will be reviewed at the next meeting.

Ms. Petranic reviewed the Summit County Public Health and Hospitals Medical Material Resource Management Tab. This document would be added as Annex N to the Resource Management Tab A of the Summit County Emergency Operations Plan. She is looking for passage at the next meeting.

Ms. Petranic stated that this is the beginning of a full review of the Summit County Emergency Operations Plan. After review, each annex will be presented to the Emergency Management Executive Committee, looking to be adopted at the next meeting.

800 MHz RADIO SYSTEM REPORT

Mr. Scarlatelli reported that the 800 MHz Regional Radio System continues to operate smoothly. He stated that the system is continuing to grow and is now recognized by Motorola as the seconded largest system within the State.

Mr. Scarlatelli stated that currently, the system generates approximately a million and a half conversations a month, but has never been used over 40-50% capacity.

Mr. Scarlatelli reviewed the current Rebanding process that Summit County is involved in. Rebanding is a nationwide effort with Sprint-Nextel to exchange frequencies to separate the commercial market from the public safety market.

Mr. Scarlatelli stated that there are currently 5,000 radios represented in Summit County. Of those radios, 1500-1700 radios are to be replaced. The remaining radios will be reprogrammed and/or upgraded with new software.

Mr. Scarlatelli stated that he is currently working to identify costs associated with the transition. This is due by April 30, 2009. He stated that Rebanding will most likely be an eighteen month process and will likely cost five to seven million dollars.

Mr. Zuch inquired about the contingency plan for the 800 MHz Regional Radio System

Ms. Petranic stated that she went through the COOP process with Mr. Scarlatelli. She anticipates the information coming before the body at the next meeting.

Mr. Zuch asked Mr. Scarlatelli how he felt if something happened today.

Mr. Scarlatelli stated that he is comfortable with the City of Akron Communications Division to handle the responsibilities of the System Administrator.

Mr. Zuch suggested testing the situation without a System Administrator.

Mr. Scarlatelli stated that the City of Akron is competent to handle the situation.

Mr. Romanoski stated that he is not sure what would be tested. He stated that if Mr. Scarlatelli was no longer the System Administrator, the system would be handled.

Ms. Petranic stated that reviewing the COOP plan may help ease those concerns.

Mr. Romanoski inquired of the COOP plan covers the Rebanding process.

Ms. Petranic stated that it would be necessary to meet with Mr. Scarlatelli to detail the rebanding process.

Mr. Romanoski requested that the Owners of the 800 MHz Regional Radio System have the opportunity to review the COOP plan prior to it being submitted to the Emergency Management Executive Committee.

Mr. Zuch inquired about the status of the System, in the event that someone blows up a tower.

Chief Calderone stated that the Working Group of the System Administrative Committee is working to research and educate users of full system failure.

DOMESTIC PREPAREDNESS PROGRAM

Ms. Petranic stated that there was no meeting last month, due to the holiday.

Incident Management Assistance Team (D. Calderone)

Chief Calderone stated that the Incident Management Assistance Team trailer has arrived. It is currently being stored at Coventry Fire Department.

He stated that the Incident Management Assistance Team is currently working to develop protocol and policies on deployment and storage of the trailer.

Chief Calderone is hoping that the trailer will be utilized at the upcoming Airport Drill.

INFORMATION SHARING SUBCOMMITTEE (Libby)

Mr. Libby provided a brief overview of the Law Enforcement Terrorism Prevention Program Grant and the direction that Region 5 is taking with the funding.

Mr. Libby stated that Summit County is continuing through the process to enter into contract with Armada Group, Inc to link law enforcement databases throughout the thirteen county region and to the State Fusion Center.

Mr. Libby stated that Summit County and the Region 5 Advisory Committee are the first in Ohio to do this regionally.

GOOD OF THE ORDER

Nothing to add to the Good of the Order.

NEXT MEETING

Chairperson Bollas stated that the next meeting is scheduled for **Thursday, April 16, at 10:00 a.m., in the Emergency Operations Center, Akron Municipal Building – Basement Level, 166 South High Street, Akron, OH 44308.**

ADJOURNMENT

Chief Bunner made a motion to adjourn; Chief Calderone seconded the motion. The motion passed unanimously by voice vote. The meeting was adjourned at 11:18 a.m.

Respectfully submitted,

Emergency Management Agency

/cml

cc: File