

LOCAL EMERGENCY PLANNING COMMITTEE MEETING
August 19, 2010

MEMBERS PRESENT

Captain Clarence Tucker, Chairperson	Akron Fire Department #4
Virginia Abell	Summa Health System
Tommy Smoot	Summit County EMA
Don Weaver	Summit County DOES
Chad Knowlton	American Red Cross
Valerie De Rose	Summit County EMA
Dale Panovich	Township Trustees Association
Damion Vickrey	Univar USA, Inc.
Jill Skapin	Summit County Dept. of Communications
Mark Pry	Metro Regional Transit Authority
Paul Callahan	SC Police Chiefs Association

MEMBERS ABSENT

Sharen Breyer	Chemtura
Lisa Gradert	Cuyahoga Community College
Steve Groves	Summit County SORT
Al Bollas	Mayor's Association
Larry States	Rubber City Radio Group
Marianne Lorini	Akron Regional Hospital Association

GUEST/STAFF

Chris Miller	Special Teams Planner
Barbara Buckner	Summit County EMA
Sandy Rilling	Terminal WHSE
John Vergis	Wheeling & Lake Erie RR

The meeting of the Summit County Local Emergency Planning Committee was called to order, at 8:40 a.m. at the Emergency Operations Center, 166 S. High Street, Akron, Ohio, by Chairperson Tucker.

Chairperson Tucker also initiated a Moment of Silence for the recent loss of Chief Kallai.

Introductions of those in attendance were made.

CHAIRPERSON'S REPORT

CORRESPONDENCE AND COMMENTS:

Chairperson Tucker review several correspondence with Board members as follows: Pay-In of \$66,388.00, Award for FY2011; Memo to Jeff Beattie about appointments; Chief Callahan & Damion Vickrey applications as new members of LEPC, Chairperson Tucker welcomed them; Reviewed information about Ethanol Training in the month of June, which was provided by the University of Akron; Reviewed letter from the State Emergency Response Commission regarding Exercise on June 19, 2010. Chairperson Tucker stated every objective was achieved; Reviewed thank you letter from Wheeling &

Lake Erie Railway for making the training event with DOW Chemical a success. Chairperson Tucker stated this training was well supported and very informative; Reviewed thank you letters who assisted in LEPC Drill back in June, this was also successful with good attendance.

APPROVAL OF MINUTES – May 20, 2010

Ms. Panovich made a motion to approve the May 20, 2010 minutes; Ms. Abell seconded the motion. There were no further discussions, motion unanimously approved by voice vote.

INFORMATION COORDINATOR REPORT

Ms. De Rose stated there was some concern as to whether SERC would give funding because our balance is over \$100,000; however, a letter of explanation was submitted and funding was provided.

Compliance Reports are due in October, and EMA is currently working on this to submit to the state by the first of October.

Ms. De Rose advised that we have purchased some items for Chris Miller, a laptop computer and desk top computer, and he will advise of his additional needs.

Ms. De Rose also commented that after a thorough search, she was unable to locate EHS records. So, at this time, we have no past records.

OLD BUSINESS

Transcaer Training – June 3, 4, 2010

Mr. Vergis gave an overview of how the training went. Responders were able to tour locomotives and were shown all the hazards involved in locomotives' emergency fuel systems and how to shut an engine down. They also reviewed basic rail safety. Mr. Vergis thought the training was very well attended. He thanked Mr. Smoot for his efforts in coordinating this training.

Chairperson Tucker stated that the first responders also thought this was an excellent training, especially the procedure on how to shut down an engine. These details were much appreciated and would be useful in the event of an emergency.

Mr. Vergis stated this training program will happen about every three years. DOW Chemical pays most of the expenses related to these trainings.

Chairperson Tucker thanked Mr. Vergis again for their participation in this training.

Ethanol Training Dates – June 15, 22 & 29, 2010

These dates were reviewed earlier during Correspondence review.

June 19, 2010 PVS Chemicals LEPC Exercise

Chairperson Tucker stated this, too, was discussed earlier in the meeting during the Correspondence review.

NEW BUSINESS

SPECIAL TEAMS PLANNER REPORT

Mr. Miller thanked LEPC for his new computers. Mr. Miller reviewed with Board members the various training courses and drills he recently participated in.

Mr. Miller stated he was able to help the Incident Commanders with necessary paperwork during these drills.

Mr. Miller stated inspections of EHS (Extremely Hazardous Substance) facility site visits will begin soon.

Mr. Miller stated he would need an air card for his computer when he is out with the various teams doing drills. He would also need a better desk, bookshelf and chair. He will look within the county for this furniture; however, he requested that LEPC consider these items for him.

Ms. Skapin suggested that Mr. Miller speak with Rob Dumke on this matter.

Ms. De Rose stated the site visits deadline is June 30, 2011.

ALTERNATIVE FUEL VEHICLES TRAINING

Ms. De Rose passed around the flyer for this training. Cleveland State University is offering the training and it is an allowable expense out of SERC. This is a free training and the only expense to us would be for the logistics. This is a six-hour program which should include Law Enforcement, HazMat, LEPC, EMA and the private industry.

Ms. De Rose suggested that we provide a "not to exceed \$5,000" amount of money to support the Alternative Fuel Vehicles Training. She recommended that it be conducted at the Health and Wellness Center, since the room would be provided free.

Chairperson Tucker commented that November is set aside for team typing and it is our goal to have as many of our HazMat technicians available and suggested another month other than November for this training.

After some discussion, it was agreed by Board members to schedule this training in the month of January, 2011.

Ms. De Rose made a motion for LEPC to allow "not to exceed \$5,000" to be spent for the support and logistics of this training; Ms. Abell seconded the motion; the motion passed unanimously by voice vote.

SUB-COMMITTEE REPORTS

EHS HAZARD ANALYSIS COMMITTEE

Chairperson Tucker asked that since we don't have previous records, would this pose a problem for us with site visits.

Ms. De Rose stated it would make things difficult because we do not have records. However, the state does not have a minimum requirement as to how many site visits must be made. Ms. De Rose stated we aren't questioning whether site visits were performed; we just have no idea which facilities were done, because records are unavailable.

Mr. Miller explained the purpose of these site visits. He commented that a report needs to be made of how many EHS (Extremely Hazardous Chemicals) may be at a site, and we simply verify whether it is being reported correctly to the appropriate authorities. Then, Mr. Miller prepares an Emergency Response Plan in the event of an incident. A copy of this plan is on file with the Emergency Management Agency and maintained on the Hazard Materials trucks.

There was some discussion about the "Right to Know" requests and how information is kept confidential. Also, an overview was provided on how community facilities are protected and advised of EHS sites.

Ms. De Rose advised Board members that SERC's chemical reporting requirement is that a copy be sent to the State Emergency Response Commission, the Local Emergency Planning Committee and the Local Fire Department, and each jurisdiction is responsible for doing their own planning.

Chairperson Tucker explained to the Board members that here in Akron when a SERC report is sent in, a copy comes to the Local Fire Department, the data is then entered into a database, which LEPC supports the cost of this function, then the information is transferred from the computer in the office to the laptop in the Rig, this way information can easily be accessed about the facility, including maps, and hazardous materials at the site.

TRAINING, EDUCATION & EXERCISE COMMITTEE

Mr. Smoot stated they had their last meeting on August 3rd. Most of the training was focused on Health and Hospitals, but they are looking at other training courses available over the next year. Mr. Smoot advised Board members that if they are interested in any particular training, to let him know. It is his goal to have a representative from every discipline to participate in various training programs. The next meeting is scheduled for September 14, 2010 and their intent is to meet monthly.

Mr. Smoot also commented that they are waiting for some Homeland Security training funds from the State.

Mr. Smoot reminded Board members that the four-year exercise schedule is on the Emergency Management Agency Share Point Site and he will send out the sign on information to LEPC members.

Chairperson Tucker advised Board members that they did have a pre-meeting prior to LEPC meeting to discuss the training they are going to have at the Lake Erie Rail yard here in east Akron on Saturday, October 16, 2010, starting at 8:00 a.m. thru 12:00 noon. This will test first responders with a complex training.

Chairperson Tucker thanked Mr. Vergis and Wheeling Railroad for hosting us during this drill.

Chairperson Tucker commented that the Pueblo Training Facility is now a part of the Department of Homeland Security funding. Therefore, there would be no costs for training at this facility.

Mr. Miller stated he received an email from Captain Groves regarding costs associated with training at the Pueblo Facility, and to his knowledge, everything is paid for attendees. However, he has not had an opportunity to speak with Pueblo directly for clarification on this matter.

Chairperson Tucker commented that LEPC also sponsors training for Hospitals, Nursing, Law Enforcement, as well as HazMat, and funds are available. He encouraged Board members to advise LEPC of any needs they may have in training that may be related to chemical planning.

PLANNING COMMITTEE

Ms. De Rose commented that they submitted their plan in 2009, and it is not due again until October, 2011. They will probably meet next spring.

FINANCE COMMITTEE

Mr. Smoot reviewed budget summary with Board members. He commented that LEPC did receive their 2011 award, which shows in our Revenue account.

Mr. Smoot commented that we are sending three people to training in Sacramento, California, September 6 – 10, 2010, and this conference will be reflected on the next report.

Mr. Smoot explained that our 2011 budget is just a revenue account and not appropriated to travel, training or supplies at this time but will be appropriated in 2011.

Board members were advised that Sharen, who usually present finance report, was unavailable due to being away on training.

INCIDENTS

Chairperson Tucker stated that there have been multiple incidents of diesel fuel spills, which have been handled appropriately.

Chief Callahan advised Board members of recent Mercury spill at the University of Akron a couple of months ago, which Akron Fire responded. Chief Callahan stated the spill was not a large quantity.

Chairperson Tucker stated depending on the amount of a Mercury spill, sometimes the Health Department and EPA gets involved.

GOOD OF THE ORDER

Chairperson Tucker welcomed two new members to the LEPC, Chief Callahan with the University of Akron, Police Department, and Mr. Damion Vickrey with Univar USA, Inc.

ADJOURNMENT

Chairperson Tucker made a motion to adjourn; Chief Callahan seconded the motion.

Being no further business to come before the Local Emergency Planning Committee, the meeting was adjourned at 9:35 a.m.

NEXT MEETING

The next meeting of the Summit County Local Emergency Planning Committee (LEPC) has been tentatively scheduled for **November 18, 2010 at 8:30 a.m., in the Emergency Operations Center, Akron Municipal Building, 166 South High Street, Basement Level, Akron, OH 44308.**

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