

**LOCAL EMERGENCY PLANNING COMMITTEE MEETING**  
**May 20, 2010**

**MEMBERS PRESENT**

Captain Clarence Tucker, Chairperson	Akron Fire Department #4
Virginia Abell	Summa Health System
Sharen Breyer	Chemtura
Lisa Gradert	Cuyahoga Community College
Tommy Smoot	Summit County EMA
Don Weaver	Summit County DOES
Chad Knowlton	American Red Cross
Steve Groves	Summit County SORT
Al Bollas	Mayor's Association
Valerie De Rose	Summit County EMA
Dale Panovich	Township Trustees Association

**MEMBERS ABSENT**

Larry States	Rubber City Radio Group
Marianne Lorini	Akron Regional Hospital Association
Chief Michael Kallai	Barberton Police Department
Jill Skapin	Summit County Dept. of Communications
Mark Pry	Metro Regional Transit Authority
Tommy Smoot	Summit County EMA

**GUEST/STAFF**

Chris Miller	Special Teams Planner
Chris Plance	Summit County Sheriff's Office
Carly Lange	Summit County EMA

The meeting of the Summit County Local Emergency Planning Committee was called to order, at 8:36 a.m. at the Emergency Operations Center, 166 S. High Street, Akron, Ohio, by Chairperson Tucker.

Introductions of those in attendance were made.

**CHAIRPERSON'S REPORT**

**CORRESPONDENCE**

No correspondence to review.

**APPROVAL OF MINUTES – February 18, 2010**

Ms. Panovich made a motion to approve the February 18, 2010 minutes; Mayor Bollas seconded the motion.

Ms. Breyer noted that she now is associated with Chemtura, no longer with Flexsys.

Ms. De Rose noted that the Training and Exercise Subcommittee is now one subcommittee for all boards and disciplines, found on page four.

Ms. Breyer made a motion to approve the minutes as amended; Ms. De Rose seconded the motion. The motion passed unanimously by voice vote.

## **INFORMATION COORDINATOR REPORT**

Ms. De Rose noted that there was a recent earthquake reported in the northern part of Summit County on May 17, 2010 at 21:29. The earthquake was recorded as 2.7 in magnitude.

Ms. De Rose stated that Jeff Beattie of the State is constantly requesting the SERC files from Summit County.

Ms. De Rose reported that Summit County has applied for the Excellence Award, which would be applied to the LEPC Conference.

Ms. De Rose stated that a handbook for the Summit County Local Emergency Planning Committee will soon be developed and distributed. The handbook will include the by-laws, roster, etc.

Ms. De Rose reported that the HMEP is available to Summit County for seven facilities, totaling \$2,100.00, with a 7% match of \$400.00.

Ms. De Rose noted that the Office has been unable to located information including interview information and hazmat inventory, from Mr. Gauer and has been unable to make contact with him as well.

Ms. De Rose has attempted to contact Mr. Gauer via phone and e-mail.

Ms. Breyer suggested that a register letter requesting the necessary information from Mr. Gauer.

## **OLD BUSINESS**

### **4<sup>th</sup> ANNUAL LEPC CONFERENCE**

Ms. De Rose reviewed the recent 4<sup>th</sup> Annual LEPC All Hazard Conference. The Conference was held on May 11, 2010.

Ms. De Rose reported that there were thirty no shows but five or six open registrations.

Ms. De Rose stated that Bruce Hennes was very well received and that there were more filers in attendance than ever before.

Chairperson Tucker stated that Ms. Bunting's presentation on Ohio Emergency Management Agency's trainings was very beneficial for first responders.

Ms. Breyer stated that it may be beneficial in the future to require a minimal charge to eliminate no-shows.

Ms. De Rose stated that there are training funds available to support the Conference.

Chris Plance of the Summit County Sheriff's Office Bomb Squad stated that they appreciated being invited and participating in the Conference.

Captain Groves stated that he has only heard positive feedback regarding all presentations.

Chairperson Groves stated that Summit County is on the right track for bringing in keynote speakers for the annual conferences.

## **NEW BUSINESS**

### **SPECIAL TEAMS PLANNER REPORT**

Mr. Miller thanked the Local Emergency Planning Committee for the opportunity as the Special Teams Planner.

Mr. Miller stated that as he begun fulfilling the necessary duties; the need for some equipment has developed.

Mr. Miller requested the support the Local Emergency Planning Committee for personal protective equipment (helmet and goggles) to safely observe and support trainings and incidents; business cards; upgrade for laptop based on recommendations of the Summit County MIS Department; an additional desktop computer.

Ms. De Rose stated that the current desktop utilized by Mr. Miller was originally purchased with funding through the Metropolitan Medical Response System.

Ms. Gradert made a motion to purchase the necessary technical and safety support for the Special Teams Planner, in an amount not to exceed \$2,500.00; Captain Groves seconded the motion. The motion passed unanimously by voice vote.

After further discussion regarding the equipment for the Special Teams Planner, Ms. Panovich amended the motion for additional \$1,000.00 for a new laptop, not to exceed a total of \$3,500.00; Mr. Knowlton seconded the motion. The motion passed unanimously by voice vote.

Mayor Bollas suggested developing a policy for the back-up of documents to prevent the current issues with Mr. Gauer.

Ms. De Rose stated that Mr. Miller will be working in the Office with access to shared drive for Emergency Management. This should avoid any missing files in the future.

## JUNE 19, 2010 – PVS CHEMICALS LEPC DRILL

Ms. De Rose stated that the upcoming LEPC drill will be held on June 19, 2010 at PVS Chemical in Copley. She suggested that the LEPC support lunch for the participants.

Ms. Panovich noted that the drill will be held the same weekend as Relay for Life at Copley Highschool, which will involve many vendors in the area.

Ms. De Rose stated that Red Cross will be providing breakfast at the training.

Ms. Abell made a motion to support lunch at the LEPC drill on June 19, 2010, in an amount not to exceed \$1,200.00; Mr. Weaver seconded the motion. The motion passed unanimously by voice vote.

Ms. Breyer stated that Terminal Warehouse is interested in attending and observing at the upcoming drill, as they are considering to host a drill next year.

## ETHANOL TRAINING

Ms. De Rose reviewed the upcoming ethanol training provided by the University of Akron on June 15, 22 and 29. A fourth date is still pending, which will be held in the City of Akron, possible at Goodyear to provide opportunity for the Akron Fire Department to participate.

## **SUB-COMMITTEE REPORTS**

### **EHS HAZARD ANALYSIS**

Captain Groves stated that he met with Mr. Miller regarding the process for EHS facilities. They are currently waiting on the additional information from Mr. Gauer.

Captain Groves stated that historically, the facility interview information never made it back to the local departments. Mr. Miller will begin to provide the information to all agencies involved.

### **TRAINING, EDUCATION and EXERCISE**

Ms. De Rose stated that Mr. Smoot was unable to attend today's meeting.

Ms. De Rose stated that the Training Subcommittee was looking to rest over summer; however it is necessary to meet again for the upcoming PIO training.

### **PLANNING**

No new report.

## **FINANCE**

Ms Breyer reviewed the financial reported, as maintained by Mr. Smoot.

Ms. Breyer stated that the balance is pending the invoices from the recent LEPC Conference.

Ms. De Rose suggested bringing the balance down under \$100,000.00. There is a concern that the SERC may stop funding.

Deputy Plance of the Summit County Bomb Squad requested support for two bomb technicians to attend the International Association of Bomb Technicians and Investigators. The training is scheduled for June 13-18, 2010.

Deputy Plance stated that that total cost would be approximately \$3,500.00 and the deadline to register is June 1, 2010.

Captain Groves made a motion to support two bomb technicians to attend the International Association of Bomb Technicians and Investigators, June 13-18, 2010, in an amount not to exceed \$4,300.00; Ms. Abell seconded the motion. The motion passed unanimously by voice vote.

Ms. Gradert suggested beginning to identify needs to be built into the contract for the Planner and then standard earmarked in the budget.

Chairperson Tucker inquired about any trainings currently available for other disciplines.

Mr. Miller stated that there are no other trainings at this time.

## **INCIDENTS**

Chairperson Tucker stated that the City of Akron had a recent call for a diesel spill leak with no contamination. The spill was handled routinely.

Deputy Plance reviewed recent incidents for the Bomb Squad, including a backpack at the University of Akron in which the robot was used and a package found at Target in which a bomb dog was used.

Captain Groves reviewed a recent hazmat incident that took place in Hudson on May 12, 2010. He stated that the EPA is currently investigating this incident.

The incident is eligible for cost recovery and Hudson Fire Department is looking to work with the company regarding compliance issues; however it is necessary to push for the spill report if not yet received.

## **GOOD OF THE ORDER**

The 2010 LEPC meetings are scheduled for:

- August 19, 2010
- November 18, 2010

Ms. Panovich inquired about the concern of meth labs in the real estate market. It is a growing issue.

Ms. De Rose suggested inviting Captain Hylton Baker of the Summit County Sheriff's Office to attend the next meeting and discuss the growing concern of meth labs.

Captain Groves suggested there may be a need for the Health Department to attend as well, as it is the only agency with jurisdiction over homes.

After further discussion, it was determined that there is further need for this discussion outside of a regular meeting.

Ms. De Rose stated that Mr. Miller will work to pull together a conference/training to include elected officials and first responders.

Ms. Gradert suggested include the Special Investigation Unit of the EPA.

Chairperson Tucker noted that Summit County will complete the State hazmat typing on November 19, 2010.

## **ADJOURNMENT**

Being no further business to come before the Local Emergency Planning Committee, the meeting was adjourned.

Ms. Abell made a motion to adjourn; Mr. Weaver seconded the motion. The motion passed unanimously by voice vote.

## **NEXT MEETING**

The next meeting of the Summit County Local Emergency Planning Committee (LEPC) has been tentatively scheduled for **August 19, 2010 at 8:30 a.m., in the Emergency Operations Center, Akron Municipal Building, 166 South High Street, Basement Level, Akron, OH 44308.**