

**LOCAL EMERGENCY PLANNING COMMITTEE MEETING**  
**November 18, 2010**

**MEMBERS PRESENT**

Captain Clarence Tucker Chairperson	Akron Fire Department #4
Virginia Abell	Summa Health System
Tommy Smoot	Summit County EMA
Don Weaver	Summit County DOES
Valerie De Rose	Summit County EMA
Jill Skapin	Summit County Dept. of Communications
Al Bollas	Mayor's Association
Sharen Breyer	Galata Chemicals

**MEMBERS ABSENT**

Chad Knowlton	American Red Cross
Mark Pry	Metro Regional Transit Authority
Paul Callahan	SC Police Chiefs Association
Dale Panovich	Township Trustees Association
Lisa Gradert	Cuyahoga Community College
Steve Groves	Summit County SORT
Damion Vickrey	Univar USA
Larry States	Rubber City Radio
Marianne Lorini	Akron Regional Hospital Association
Anthony Law	Akron Fire Department
Reggie Brown	Ohio Environmental Protection Agency
Robert Hasenyager	Summit County Health District

**GUEST/STAFF**

Chris Miller	Special Teams Planner
Carly Lange	Summit County EMA
Sandy Rilling	Terminal WHSE
Joe Cavaretta	American Red Cross

The meeting of the Summit County Local Emergency Planning Committee was called to order, at 8:34 a.m. at the Emergency Operations Center, 166 S. High Street, Akron, Ohio, by Chairperson Tucker.

Introductions of those in attendance were made.

**CHAIRPERSON'S REPORT**

**CORRESPONDENCE AND COMMENTS:**

Chairperson Tucker reviewed letter sent to Ms. Bunting advising that the Summit County LEPC is submitting their revised LEPC plan for annual review.

Correspondence was also reviewed regarding update of AT & T LEPC contact information in their directory.

## **APPROVAL OF MINUTES – August 19, 2010**

Ms. Breyer made a motion to approve the August 19, 2010 minutes; Ms. Abell seconded the motion.

Ms. De Rose stated that on Page 5, it states plan originally due October 2011, plan actually due, October 2010. Plan was submitted, error in reporting.

Mr. Smoot and Mr. Bollas abstained.

## **INFORMATION COORDINATOR REPORT**

Ms. De Rose advised Committee members that elections will be in January, 2011, of Chairperson, one Vice-Chairperson and a second Vice-Chairperson, according to the by-laws.

Ms. De Rose stated that the compliance reports have been submitted.

Mr. Miller has begun site visits, which should be completed by June, 2011.

Ms. De Rose advised Committee members that several members are not attending the required one meeting a year per By-laws.

There was some discussion regarding replacing members that are not currently participating.

Ms. De Rose stated that Mr. Smoot has reached out to these individuals to ensure that they are being properly notified and he has confirmed their contact information.

Chairperson Tucker advised Committee members that the 25<sup>th</sup> Anniversary and State typing will take place at the Summit County Fairgrounds on November 19, 2010.

The State typing evaluation for a Type I Team, which is the highest rank possible, will begin at 10:00 a.m.

The 25<sup>th</sup> Anniversary Celebration will begin at 1:00 p.m. Chairperson Tucker advised that past representatives and public officials have been invited to this event.

## **OLD BUSINESS**

### **ALTERNATIVE FUEL VEHICLES TRAINING**

Mr. Smoot advised Committee members that both he and Mr. Miller are working together to get this training done in January, 2011. They are also in the process of contacting a dealer to get a hybrid vehicle for the course. This training will be for one day at the Akron General Health & Wellness Center in Bath.

Ms. De Rose stated that LEPC did vote to approve \$5,000 to cover the logistics for this training.

## **NEW BUSINESS**

### **SPECIAL TEAMS PLANNER REPORT**

Mr. Miller stated that he had the opportunity to attend the Continuing Challenge Hazardous Materials Conference in Sacramento, California. Mr. Miller stated that he had an opportunity to meet many of the vendors, which he found to be beneficial. He thanked Committee members for their support.

Mr. Miller stated that he is continuing to work with HazMat in training and purchasing equipment for Type I team typing.

Mr. Miller advised Committee members that he is behind in doing EHS (Extremely Hazardous Substance) facility interviews. He is currently active in getting these interviews done right now.

Chairperson Tucker then gave an overview as to what is involved in doing an EHS facility interview to Committee members.

Mr. Miller advised Committee members of his needs as Special Team Planner. They are: Adobe Pro 9 License Software, Wireless Air Card, and Office Furniture for both him and Mr. Smoot.

There was some discussion by Committee members as to how many Adobe Pro 9 Licenses would be needed. It was determined approximately 10 would be needed. Ms. Skapin made a motion to purchase software, not to exceed \$5,000.00; Mr. Bollas seconded the motion; the motion passed unanimously by voice vote.

Mr. Miller also advised Committee members that an air card would be very useful to him. The price is approximately \$60 per month. It was recommended that this service be provided for approximately three years. Ms. Skapin made a motion to approve an air card for three years, not to exceed \$2,400; Ms. De Rose seconded the motion; the motion passed unanimously by voice vote.

Ms. De Rose advised Committee members that the Emergency Management/Public Safety Department is moving to the first floor of the Ohio Building. There will be some remodeling done and currently the department is in need of furniture. Currently, there is no surplus furniture available. Ms. De Rose requested that LEPC approve up to \$1,500 for the purchase of office furniture.

Mr. Bollas made a motion to spend up to \$1,500 for office furniture, if needed; Ms. Abell seconded the motion; the motion passed unanimously by voice vote.

Ms. De Rose presented a request on behalf of Walt Hower for two (2) Area Rae Monitors. These monitors will give them the ability to remotely monitor an area during a hazmat incident and keep the citizens of Summit County and Hazmat Response Team safe. The cost of monitors is \$9,815.00 each, plus \$100 for shipping and handling.

Also, Akron Fire Department submitted a written request for these monitors in support of Mr. Hower's requests.

Chairperson Tucker explained to Committee members why these additional monitors are needed and explained the various features and capabilities of these monitors. He also explained that currently the county has four (4) of these units and two additional monitors will provide a greater view capability.

Ms. Skapin made a motion to purchase two (2) Area Rae Monitors, \$19,730.00 total, pending approval from SERC; Mr. Bollas seconded the motion; the motion passed unanimously by voice vote.

## **SUB-COMMITTEE REPORTS**

### **EHS HAZARD ANALYSIS COMMITTEE**

Captain Groves was unable to attend meeting. Mr. Miller reiterated that he is working with Captain Groves to begin EHS interviews.

Chairperson Tucker stated that the state has developed a standardized form for EHS interviews, which requests more information.

Mr. Smoot stated that we applied for seven (7) reimbursements for EHS Analysis up to \$2,100.00.

### **TRAINING, EDUCATION & EXERCISE COMMITTEE**

Mr. Smoot informed Committee members that he is still maintaining the four year exercise training schedule on the Share Point Site and requested that he be notified of any upcoming training.

Mr. Smoot distributed to Committee members a copy of the Summit County LEPC Exercise Cycle. He stated that an exercise must be completed within the fiscal year by June 30<sup>th</sup>. Mr. Smoot also stated that SERC has established pre-scripted objectives that will be tested by each LEPC during a four year cycle.

Ms. De Rose stated that she will be working with Vikki at OEMA to develop a terrorist drill. Ms. De Rose stated that the county has not done a drill of this nature since 1989. Ms. De Rose will keep Committee members informed and welcomed any volunteers who may wish to participate on the planning committee for this drill.

### **PLANNING COMMITTEE**

Ms. De Rose stated that Mr. Smoot did revise the plan and this year it is now up to code and meets ORC requirements.

### **FINANCE COMMITTEE**

Ms. Breyer stated that the 2011 award money has been received. She advised Committee members that over \$19,000 have been spent on training this year, which was great. Ms. Breyer commented that another large line item was contracted support

services, which will not decrease. However, she commented that the quality of work we are receiving is very good.

Mr. Bollas made a motion that the Finance Report be accepted as presented; Mr. Weaver seconded that motion; the motion passed unanimously by voice vote.

Ms. De Rose then directed Committee members' attention to the \$8,400 amount to Akron University and the \$4,200 amount to Akron Fire that are standing payments for data input and management of our facilities.

Ms. De Rose then made a motion to approve \$8,400 for the Akron University and \$4,200 for Akron Fire to continue the data input and management of our facilities; Ms. Abell seconded the motion; the motion passed unanimously by voice vote.

## **INCIDENTS**

Mr. Miller advised Committee members of a Chlorine leak in Cuyahoga Falls on October 7, 2010. Cuyahoga Falls Fire responders did put on SCBA's and shut off valves, but they were unsure whether the leak stopped. The County was then contacted and they monitored the situation and the problem was resolved.

Chairperson Tucker related an incident that happened in Akron on the highway with a truck carrying some type of resin substance, that was in an accident, which resulted in a fire with burning fuel flowing down the highway. Chairperson Tucker stated that the fire had to first be extinguished before they could investigate as to what type of hazardous material they were dealing with. The responders were on the scene for approximately four hours.

Ms. De Rose brought another matter before Committee members regarding facilities not always calling when there is a spill. Ms. De Rose stated that she would like Mr. Miller in the near future to send out a reminder letter to all facilities advising them that they are obligated by the Ohio Revised Code to report these incidents in a timely fashion.

Ms. Breyer suggested sending a magnet that have all of the necessary contact phone numbers on it for reporting a spill with the letters to be sent to facilities. Committee members agreed that this was an excellent recommendation.

Ms. De Rose made a motion to spend "not to exceed \$1,000" for the purchase of stickers or magnets; Mr. Weaver seconded the motion; the motion passed unanimously by voice vote.

## **ADJOURNMENT**

Mr. Bollas made a motion to adjourn; Ms. Breyer seconded the motion.

Being no further business to come before the Local Emergency Planning Committee, the meeting was adjourned at 9:40 a.m.

## **NEXT MEETING**

The next meeting of the Summit County Local Emergency Planning Committee (LEPC) has been tentatively scheduled for **February 17, 2011 at 8:30 a.m., in the Emergency Operations Center, Akron Municipal Building, 166 South High Street, Basement Level, Akron, OH 44308.**

Respectfully submitted,

Tommy Smoot  
LEPC Secretary