

## **Summit County Youth Employment for Success**

### Program Guidelines Contract

Program goal: To assist youth in achieving their academic and career goals.

YES is an employment preparation program (not a jobs program). Work opportunities are available to youth who meet certain requirements. Summer employment may be available only as a component of a more comprehensive year-round program.

#### **Minimum requirements for YES work experience eligibility**

- Complete all YES paperwork before the start of work
- Obtain Work Permit if necessary
- Submit **quarterly** report cards
- **Minimum** 2.0 GPA (quarterly) to be eligible to work
- Regular attendance at school
- Complete career interest survey (OCIS)
- Attend mandatory orientation, testing sessions and workshops as required
- Complete background check and/or drug testing if required (at YES expense). YES employment with children or the elderly may subject to these.
- Attend mandatory Employment Review session(s) scheduled by Employment Counselor
- Continue with program participation as an active or follow-up participant
- Obtain outside employment once YES program work experience is complete
- Maintain contact with employment counselor through follow-up period

Participants may have the opportunity to complete two work sessions (ex: Summer and Fall) if requirements are met, depending upon availability of funding. Youth who are terminated from a work experience will not be eligible for another job in that session (including summer).

Participants who are employed outside of the YES program are not eligible for YES employment. Subsidized employment through YES is meant to be part of job preparation.

YES Program participation includes academic assistance (tutoring), workshops, job shadowing, and activities like the YES carwash, various holiday parties, and arts enrichment activities. Youth will not be required to participate in all activities, only those designated as mandatory above. In addition, youth are not required to work to participate in YES.

YES maintains an emphasis on academic needs, because youth's first goal is to be successful in school. Studies show that youth who have a high school diploma are more successful in employment than those who do not.

I understand and agree to participate in YES program requirements listed above.

YES Participant \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_