

MINUTES

Board of Control Meeting of Nov. 30, 2011

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Russell M. Pry, present; Jerry Feeman, present; Nick Kostandaras, present; Steve Brunot representing Al Brubaker; Dennis Menendez representing Kristen Scalise, present; and Ann Shuman representing Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the Nov. 23, 2011 meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

1. 4-6 weeks of family therapy services through the Teens on Task Program for the period 1/1/12-12/31/12.
Greenleaf Family Center
Not to exceed \$45,385.00 (Juvenile Court)

Mr. Brunot moved to award a professional service contract to Greenleaf Family Center in the amount not to exceed \$45,385.00 for 4-6 weeks of family therapy services through the Teens on Task Program for the period 1/1/12-12/31/12 for Juvenile Court. This item is subject to confirmation by Council.

Motion passed 6-0.....DIR 266-11

2. DocRecord software for public records retention and retrieval approved by the IT Board 11/25/11.
Graphic Enterprises Office Solutions, Inc.
Not to exceed \$12,440.00
(Law, Insurance and Risk Management)

Mr. Kostandaras moved to award a professional service contract to Graphic Enterprises Office Solutions, Inc. in the amount not to exceed \$12,440.00 for DocRecord software for public records retention and retrieval approved by the IT Board 11/25/11 for Law, Insurance and Risk Management.

Motion passed 6-0.....DIR 267-11

A request was made to add to the agenda

- 3. **Brokerage services for the County property, liability and boiler and machinery insurance program for the period 1/1/12-12/31/12 with (2) options to renew for a one year period.
Evans Insurance Agency
Not to exceed \$50,000.00
(Law, Insurance & Risk Management)**

Mr. Menendez moved to add to the agenda and Mr. Brunot moved to award a professional service contract to Evans Insurance Agency in the amount not to exceed \$50,000.00 for Brokerage services for the County property, liability and boiler and machinery insurance program for the period 1/1/12-12/31/12 with (2) options to renew for a one year period for Law, Insurance & Risk Management. This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 268-11

A request was made to add to the agenda

- 4. **Evaluation and preparation of bidding documents for the Columbine Service Area Sanitary Sewer Improvements Project Q-948.
GPD Group
Not to exceed \$116,705.00 (Environmental Services)**

Mr. Menendez moved to add to the agenda and Mr. Kostandaras moved to award a professional service contract to GPD Group in the amount not to exceed \$116,705.00 for Evaluation and preparation of bidding documents for the Columbine Service Area Sanitary Sewer Improvements Project Q-948 for Environmental Services. This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 269-11

II. **Construction Contracts** -None

III. **Real Property Leases/Purchases** -None

IV. Purchase Contracts and Leases of Personal Property

A. *Competitive Bidding*

- 1. Armed Security Services for a one year period with one option to renew for a one year period.
Securitas Security Services
\$25,480.00 (Veterans Service Commission)**

Mr. Kostandaras moved to award a purchase contract to Securitas Security Services in the amount of \$25,480.00 for Armed Security Services for a one year period with one option to renew for a one year period for the Veterans Service Commission. This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 270-11

B. *Purchase Orders*

- 1. (102) HP Business Desktop 6005 Pro PC's , (102) licenses for deployment software and (10) HP ProBook Notebooks under State Term Pricing approved by the IT Board 11/22/11.
MNJ Technologies
\$52,609.28 (Prosecutor)**

Mr. Kostandaras moved to award a purchase contract to MNJ Technologies in the amount of \$52,609.28 for (102) HP Business Desktop 6005 Pro PC's , (102) licenses for deployment software and (10) HP ProBook Notebooks under State Term Pricing approved by the IT Board 11/22/11 for the Prosecutor. This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 271-11

- 2. (120) Licenses for Microsoft Office Pro Plus 2010 and (1) DVD for installation under State Term Pricing approved by the IT Board 11/22/11.
SHI International Corp.
\$38,427.00 (Prosecutor)**

Mr. Kostandaras moved to award a purchase contract to SHI International Corp. in the amount of \$38,427.00 for (120) Licenses for Microsoft Office Pro Plus 2010 and (1) DVD for installation under State Term Pricing approved by the IT Board 11/22/11 for the Prosecutor. This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 272-11

- 3. (1) Case CX130B Crawler Excavator under State Term Pricing.
Southeastern Equipment Co., Inc.
\$122,142.94 (Environmental Services)**

Mr. Kostandaras moved to award a purchase contract to Southeastern Equipment Co., Inc. in the amount of \$122,142.94 for (1) Case CX130B Crawler Excavator under State Term Pricing for Environmental Services. This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 273-11

C. Leases of Personal Property

v. Miscellaneous

- 1. Change Order #2- Legal Services for risk management and insurance consulting.
Crain Langner & Co.
\$15,000.00 (increase) for a cumulative increase of \$24,000.00 (80%)
(Law, Insurance & Risk Management)**

Mr. Feeman moved to award Change Order #2- Legal Services for risk management and insurance consulting to Crain Langner & Co. in the amount of \$15,000.00 (increase) for a cumulative increase of \$24,000.00 (80%) for Law, Insurance & Risk Management. This award is subject to confirmation by Council

Motion passed 6-0.....DIR 274-11

VI. **Signature List Purchase Orders**

The following purchase orders were approved by the Board of Control with no exceptions.

1. **Emergency Management Agency #18**
 One purchase order(s) as per attached.

2. **Engineer #22**
 Two purchase order(s) as per attached.

3. **Environmental Services #32**
 Two purchase order(s) as per attached.

4. **HWAP #27**
 One purchase order(s) as per attached.

5. **Job and Family Services #24**
 One purchase order(s) as per attached.

There being no further business, the meeting was adjourned at 10:50 a.m.

sm
11/30/11

Directive No. **266-11**
Office: **Juvenile Court**

PROFESSIONAL SERVICE CONTRACTS

Upon a motion by **Brunot** the following directive is hereby adopted by the Board of Control of the County of Summit:

A professional service contract is hereby awarded to ***Greenleaf Family Center*** in the amount not to exceed **\$45,385.00** for 4-6 weeks of family therapy services through the Teens on Task Program for the period 1/1/12-12/31/12 for Juvenile Court. This item is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit, November 30, 2011.


CLERK

Directive No. **267-11**
Office: **Law, Insurance**
and Risk Management

PROFESSIONAL SERVICE CONTRACTS

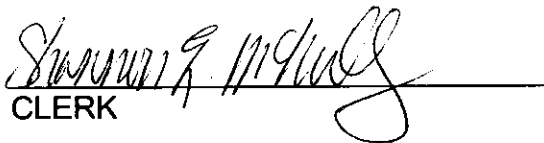
Upon a motion by **Kostandaras** the following directive is hereby adopted by the Board of Control of the County of Summit:

A professional service contract is hereby awarded to ***Graphic Enterprises Office Solutions, Inc.*** in the amount not to exceed **\$12,440.00** for DocRecord software for public records retention and retrieval approved by the IT Board 11/25/11 for Law, Insurance and Risk Management.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit, November 30, 2011.


CLERK

Directive No. **268-11**
Office: **Law, Insurance**
and Risk Management

PROFESSIONAL SERVICE CONTRACTS

Upon a motion by **Menendez and Brunot** the following directive is hereby adopted by the Board of Control of the County of Summit:

A professional service contract is hereby added to the agenda and awarded to **Evans Insurance Agency** in the amount not to exceed **\$50,000.00** for Brokerage services for the County property, liability and boiler and machinery insurance program for the period 1/1/12-12/31/12 with (2) options to renew for a one year period for Law, Insurance & Risk Management. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit, November 30, 2011.


CLERK

Directive No. **269-11**
Office: **Law, Insurance**
and Risk Management

PROFESSIONAL SERVICE CONTRACTS

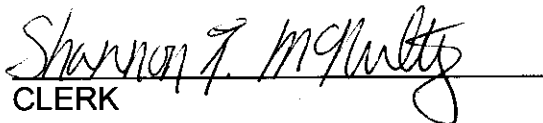
Upon a motion by **Menendez and Kostandaras** the following directive is hereby adopted by the Board of Control of the County of Summit:

A professional service contract is hereby added to the agenda and awarded to **GPD Group** in the amount not to exceed **\$116,705.00** for Evaluation and preparation of bidding documents for the Columbine Service Area Sanitary Sewer Improvements Project Q-948 for Environmental Services. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit,
November 30, 2011.


CLERK

Directive No. **270-11**
Office: **Veterans Service**
Commission

PURCHASE CONTRACTS: COMPETITIVE BIDDING

Upon a motion by **Kostandaras** the following directive is hereby adopted by the Board of Control of the County of Summit:

A purchase contract is hereby awarded to ***Securitas Security Services*** in the amount of **\$25,480.00** for Armed Security Services for a one year period with one option to renew for a one year period for the Veterans Service Commission. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit,
November 30, 2011.


CLERK

Directive No. **271-11**
Office: **Prosecutor**

PURCHASE CONTRACTS: PURCHASE ORDERS

Upon a motion by **Kostandaras** the following directive is hereby adopted by the Board of Control of the County of Summit:

A purchase contract is hereby awarded to ***MNJ Technologies*** in the amount of **\$52,609.28** for (102) HP Business Desktop 6005 Pro PC's , (102) licenses for deployment software and (10) HP ProBook Notebooks under State Term Pricing approved by the IT Board 11/22/11 for the Prosecutor. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit,
November 30, 2011.


CLERK

Directive No. **272-11**
Office: **Prosecutor**

PURCHASE CONTRACTS: PURCHASE ORDERS

Upon a motion by **Kostandaras** the following directive is hereby adopted by the Board of Control of the County of Summit:

A purchase contract is hereby awarded to ***SHI International Corp.*** in the amount of **\$38,427.00** for (120) Licenses for Microsoft Office Pro Plus 2010 and (1) DVD for installation under State Term Pricing approved by the IT Board 11/22/11 for the Prosecutor. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit,
November 30, 2011.


CLERK

Directive No. **273-11**
Office: **Environmental**
Services

PURCHASE CONTRACTS: PURCHASE ORDERS

Upon a motion by **Kostandaras** the following directive is hereby adopted by the Board of Control of the County of Summit:

A purchase contract is hereby awarded to ***Southeastern Equipment Co., Inc.*** in the amount of **\$122,142.94** for (1) Case CX130B Crawler Excavator under State Term Pricing for Environmental Services. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit,
November 30, 2011.


CLERK

Directive No. **274-11**
Office: **Law, Insurance**
and Risk Management

MISCELLANEOUS

Upon a motion by **Feeman** the following directive is hereby adopted by the Board of Control of the County of Summit:

Change Order #2- Legal Services for risk management and insurance consulting is hereby awarded to ***Crain Langner & Co.*** in the amount of **\$15,000.00** (increase) for a cumulative increase of \$24,000.00 (80%) for Law, Insurance & Risk Management. This award is subject to confirmation by Council.

Yeah: Murphy, Feeman, Kostandaras, Brunot, Menendez, Nelsen

Nay: NONE

The within directive was duly enacted by the Board of Control of the County of Summit, November 30, 2011.


CLERK