

COUNTY OF SUMMIT - BOARD OF CONTROL

PROFESSIONAL SERVICE CONTRACT (177.08 (d))

To: Board of Control
From: _____ (Name and Department)
Subject: Contract for _____ (Type of Service)
Date: _____

Complete Information Below

(The contract will not be placed on the Board of Control Agenda if any information is incomplete).

\$25,000 or greater (and is NOT for Attorneys, Physicians, Financial Advisors for Bonds/Notes)

Request for Proposals (RFP's) from Qualification Statement list were provided to at least 5 companies:

Company Name and Location (City):

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

\$25,000 or Less

3 Written Quotes were received from:

Company Name and Location (City)

- 1. _____
- 2. _____
- 3. _____

We recommend the Contract be awarded to: _____

Amount: \$ _____

For the following Reason: _____
(Lowest responsive and responsible bidder; local preference; etc.)

Any Subcontractor over \$50,000? _____ (Yes or No)

Name of Subcontractor: _____
(Council Approval Required)

Renewal Options? _____ (Yes or No)

All Renewal Costs Included in Contract Price? _____ (Yes or No)

_____ Number of Renewal Options for _____ years \$ _____ per Option Year