

COUNTY OF SUMMIT - BOARD OF CONTROL

COMPETITIVE BIDDING

To: Board of Control
From: (Name and Department)
Subject:
Contract for (Type of Service)
Date:

Complete Information Below
(The contract will not be placed on the Board of Control Agenda if any information is incomplete).

COMPETITIVE BIDDING (\$25,000 and Greater)

Number of Bid Packages given to potential Bidders.
Date Bids were opened publicly and read.
Resolution Number Authorizing Bid
Date Advertised for Bids
Name of Newspaper
Certified Estimate Amount

Bids were tabulated as follows:

Table with 2 columns: Company Name and Location (City) of All Responses, Amount of Bid. Rows 1-5.

(No required amount - 5 is suggested, however, number depends on responses received)

We recommend the Bid be awarded to:
Amount of Award: \$
For the following Reason:

(Lowest responsive and responsible bidder; local preference; etc.)

Award Does Not Exceed Cert. Est. by greater of 10% or \$20,000 (Certified Estimate is less than \$200,000) (Yes or No)

Any Subcontractor over \$50,000? (Yes or No)

Name of Subcontractor: (Council Approval Required)

Renewal Options? (Yes or No)

All Renewal Costs Included in Contract Price? (Yes or No)

Number of Renewal Options for years \$ per Option Year